

Licensing Training Requirements

for Early Educators in School-age only Centers (SC)



TRAINING REQUIREMENTS	Program Coordinator	Program Leader	Assistant Program Leader	Substitute	Cook	Driver	Volunteer (if counted in ratio)	Staff
Orientation Oregon Administrative Rules, Oregon Department of Education, Early Learning Division, Chapter 414, Division 310 School-age Centers . Oregon Department of Education, Early Learning Division, Self-Study Trainings, https://oregonearlylearning.com/providers-educators/professional-development/Self and Professional Development, https://oregonearlylearning.com/providers-educators/professional-development	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
RRCAN Within 30 days of hire and prior to unsupervised access to children.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ICCHS Within 30 days of hire and prior to unsupervised access to children.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Safe Sleep Not applicable for school-age only programs.	No	No	No	No	No	No	No	No
Food Handlers within 30 days of hire for: Cooks and kitchen staff who handle food; and staff who serve meals from a communal source or put away leftovers. Must be kept current. A: Depends on the position	Yes	Yes	Yes	Yes	Yes	No	Yes	A
Pediatric CPR and First Aid Within 90 days of employment. Must be kept current.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Foundations of Learning (OCC approved child development training) Within 90 days of employment	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Program Management Training 10 hours of training in the core knowledge category of PM verified in ORO; or they must obtain 10 hours within the first year of hire	Yes	No	No	No	No	No	No	No
Ongoing Annual Training (15 total hours) Must include 8 hours of Child Dev. and 1 hour of HSN *Substitute program leaders who work for 35 hours or more per licensing year at one or more sites operated by the school-age program are required to complete ongoing annual training.	Yes	Yes	No	*Yes	No	Yes	No	*Yes

You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Office of Child Care at 503-947-1400.