Carousel General Process for RSA Meeting 2

Capturing what Hub members already know and still what to learn about the ecosystem conditions affecting ECE access

Preparation:

- Gather and summarize the Hub's available data on the ecosystem conditions into the Carousel Template; Helpful tools:
  - Ecosystem conditions (Overview document to share with Hub members)
  - Harvesting RSA data from sources (Tool to help identify ecosystem data in existing resources)
  - NOTE: after the meeting, you can enter all the data from the carousel template into the RSA workbook (step 3 tab, section a)
- Turn the filled out Carousel Template into a Google Doc or other live editing platform
- Decide specifically how you will use the general process outlined below
  - Face-to-face, virtual, or hybrid
- Adapt process details and prepare collaborative workspaces and materials

Meeting Process:

1. Briefly explain (or review) the ecosystem conditions: what they are and how they can help us more fully identify and understand system issues that are helping or hindering ECE access. (Optional: Provide the Ecosystem conditions as a handout)

2. Explain the process (see below) to the group. Enter a link to the prepared Carousel Template Google Doc or other live editing platform in the chat for participants to access.

3. Assign participants to separate breakout groups corresponding to the different ecosystem conditions.
   OPTIONS: you can either randomly assign participants to these groups (if you have enough participants so each group has at least 3 participants), or you can ask each person to join an ecosystem condition breakout group that they are most interested in exploring (we recommend capping each group at 3 people so more conditions are explored).

   Breakout Group Process: Using a carousel café format, have participants in each ecosystem condition breakout group use the following process:
   a) Review the ecosystem condition definition, example, and keyword at the top of the Google Doc page for their selected/assigned ecosystem condition
   b) Read the RSA question
   c) Have breakout group members share examples of how this condition is helping and hindering ECE access in their region (strive for detailed responses: Cheat

[Sheet for Getting Detailed Information](#)). Breakout group members can write these examples in the left-hand column of the table.

    d) During this discussion, participants can generate a list of what else you want to understand about the condition and write these questions in the right-hand column of the table (these will inform your RSA questions)

4. Assign participants to - or have participants select – another ecosystem condition breakout group and repeat the breakout group process described above. Do this until participants have completed 3-4 rounds of the ecosystem condition breakout groups.

5. Closing and Next Steps: Thank participants for their engagement and let them know the Hub staff will review all the ideas and input given today and come up with recommendations for which ecosystem conditions (and questions) the Hub could focus on for the rest of the assessment.

After the meeting, Hub staff can:
1. Review content added to the template (what partners know and what they want to learn for the ecosystem conditions).
2. Identify which of the ecosystem conditions (and related questions) are most important to continue exploring with additional perspectives and/or data sources in the RSA – given what is known and the types of questions proposed by the group.
3. Share these recommendations with the Hub for feedback.