

Regulated Subsidy Child Care Health & Safety Review Checklist

Visit Date: _____

Licensing Specialist: _____

Home Center Visit ID #: _____ DHS Number: _____ RS Number: _____
 New Annual Reevaluation
 Provider Name: _____
 Provider Address: _____
 Provider Email Address: _____ Phone Number: _____

In Compliance Not in Compliance Discussed Only Rule Number

Requirement

Health, Sanitation, and Safety (414-180)

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Rule Number	Requirement
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(20)	First aid supplies and a chart or handbook of first aid instructions shall be maintained in one identified place and kept out of reach of children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(21)	The first aid supplies shall include: band aids, adhesive tape, sterile gauze pads, soap or sealed antiseptic towelettes or solution to be used as a wound cleaning agent, a solution for disinfecting after a blood spill, a sanitary temperature taking device.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(42)	Prescription and non-prescription medications must be properly labeled and stored.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(43)	Non-prescription medications or topical substances must be labeled with the child's name.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(44)	Prescription medications must be in the original container and labeled with the child's name, the name of the drug, dosage, directions for administering, and the physician's name.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(45)	Medication requiring refrigeration must be kept in a separate, tightly covered container, marked "medication," in the refrigerator.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0035(2)	Foods must be stored and maintained at the proper temperature.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(5)	Children shall be protected from fire and safety hazards. Providers must have the following protections in place:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(5)(a)	<ul style="list-style-type: none"> All exposed electrical outlets in rooms used by preschool or younger children must have hard-to-remove protective caps or safety devices installed when the outlet is not in use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(5)(f)	<ul style="list-style-type: none"> A stable barrier shall be installed to prevent children from falling into hazards, including, but not limited to: fireplaces, heaters and woodstoves that are in use when child care children are present.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(5)(g)	<ul style="list-style-type: none"> A secure barrier shall be placed at the top and/or bottom of all stairways accessible to infants and toddlers.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(6)	The child care facility has a working smoke detector on each floor level and in any area where a child naps.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(9)	Firearms, BB guns, pellet guns and ammunition kept under lock, with ammunition stored and locked separately. Firearms, BB guns and pellet guns must remain unloaded.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(7)	Cleaning supplies, paints, matches, lighters, and any plastic bags large enough to fit over a child's head kept under child-safety lock.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(8)	Other potentially dangerous items, such as medicine, drugs, sharp knives and poisonous and toxic materials kept under child-safety lock.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(10)	If any preschool age or younger children are in care, poisonous plants must be kept out of the reach of children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(11)	All clear glass panels in doors clearly marked at child level.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(a)	The following safe sleep practices must be followed: <ul style="list-style-type: none"> • Each infant shall sleep in a crib, portable crib, bassinet or playpen with a clean, non-absorbent mattress. All cribs, portable cribs, bassinets and playpens must comply with current Consumer Product Safety Commission (CPSC) standards.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(b)	<ul style="list-style-type: none"> • Bassinets may only be used until the infant is able to roll over on their own.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(c)	<ul style="list-style-type: none"> • Each mattress shall: <ul style="list-style-type: none"> ○ Fit snugly.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(c)(A)	○ Fit snugly.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(c)(B)	○ Be covered by a tightly fitting sheet.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(d)	<ul style="list-style-type: none"> • A clean sheet shall be provided for each child.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(e)	<ul style="list-style-type: none"> • Infants must be placed on their backs on a flat surface for sleeping.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(f)	<ul style="list-style-type: none"> • While on the child care premises, if an infant falls asleep in a place other than their crib, portable crib, bassinet or playpen, the provider must immediately move the infant to an appropriate sleep surface.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(g)	<ul style="list-style-type: none"> • No child shall be routinely left in a crib, portable crib, bassinet or playpen except for sleep or rest.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(h)	<ul style="list-style-type: none"> • There shall be no items in the crib, portable crib, bassinet or playpen with the infant, except a pacifier (e.g. bottles, toys, pillows, stuffed animals, blankets, bumpers).

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(i)	<ul style="list-style-type: none"> Swaddling or other clothing or covering that restricts the child's movement is prohibited.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(15)(j)	<ul style="list-style-type: none"> Clothing or items that could pose a strangulation hazard (e.g. teething necklaces, pacifier attachments, clothing drawstrings) are prohibited.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(12)(a)	Each floor level used by a child has two useable exits to the outdoors (a sliding door or window that can be used to evacuate a child is considered a useable exit). If a second floor is used for child care, the provider must have a written plan for evacuating occupants in the event of an emergency.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(12)(b)	The child care facility has a working telephone or telephone service in operating condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(12)(c)	Emergency telephone numbers for fire, ambulance, police and poison control and the child care facility address must be posted in a visible location.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(4)	There must be at least one flush toilet and one hand-washing sink available to children. Drinking water for preparing food, infant formula, drinking or cooking shall not be obtained from hand-washing sinks.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(5)	Diaper changing surfaces must be either:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(5)(a)	<ul style="list-style-type: none"> Non-absorbent and easily disinfected.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(5)(b)	<ul style="list-style-type: none"> Disposed of after each use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(5)(c)	<ul style="list-style-type: none"> Laundered after each use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(36)	Any animal at the child care facility shall be in good health and be a friendly companion for the children in care.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(37)	Dogs and cats must be vaccinated according to a licensed veterinarian's recommendations.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(39)	Animal litter boxes shall not be located in areas accessible to children or areas used for food storage or preparation.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0015(40)	Exotic animals, including, but not limited to: reptiles (e.g. lizards, turtles, snakes) amphibians, monkeys, hook-beaked birds, baby chicks and ferrets are prohibited unless they are housed in and remain in a tank or other container which precludes any direct contact by children. Educational programs that include prohibited animals and are run by zoos, museums and other professional animal handlers are permitted.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(1)	The room temperature must be at least 68°F during the hours which child care children are in care.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(2)	Rooms child care children are predominantly occupying must have a combination of natural and artificial lighting.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(3)	Floors must be free of splinters, large unsealed cracks, sliding rugs and other hazards.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(12)(d)	The building, grounds, water supply, and toys, equipment and furniture used by children must be maintained in a hazard-free condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(12)(e)	Broken toys, furniture and equipment must be removed from areas accessible to children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0025(13)	Wading pools are prohibited for wading.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(4)	Clean toys, equipment and furniture used by children when soiled.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(6)	The building, grounds, any toy, equipment, and furniture are maintained in a clean, sanitary, and hazard free condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(7)	All garbage, solid waste, and refuse must be disposed of regularly, in a safe and sanitary manner.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0020(9)	The child care facility has safe drinking water. For well water: <input type="checkbox"/> Provider has written documentation that the water has been tested and is safe to drink. <input type="checkbox"/> Provider states that the well has been tested and the water is safe to drink or only bottled water will be used.

In Compliance	Not in Compliance	Rule Number	Requirement
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Facility Records to be Reviewed

<input type="radio"/>	<input type="radio"/>	0025(18)	The provider must have a written plan for evacuating and removing children to a safe location in an emergency. The plan must be posted in the child care facility, familiar to the children and the caregivers, and practiced at least every other month and must include:
<input type="radio"/>	<input type="radio"/>	0025(18)(a)	<ul style="list-style-type: none"> Procedures for notifying parents or other adults responsible for the children, of the relocation and how children will be reunited with their families;
<input type="radio"/>	<input type="radio"/>	0025(18)(b)	<ul style="list-style-type: none"> Procedures to address the needs of individual children, including infants and toddlers, children with special needs and children with chronic medical conditions;
<input type="radio"/>	<input type="radio"/>	0025(18)(c)	<ul style="list-style-type: none"> An acceptable method to ensure that all children in attendance are accounted for;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)	The following records, except those specified in OAR 414-180-0045(1)(e), must be kept by the provider for at least one year. These records shall be available at all times to OCC: <ul style="list-style-type: none"> Information from the parent(s) for each child at the time of admission: <ul style="list-style-type: none"> Name and birth date of the child;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(A)	<ul style="list-style-type: none"> Name and birth date of the child;

<input type="radio"/>	<input type="radio"/>	0045(1)(a)(B)	o Any chronic health problem(s), including allergies, the child has;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(C)	o Date child entered care;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(D)	o Names, work and home telephone numbers and addresses, and the work hours of the parent(s) or legal guardian(s);
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(E)	o Name and telephone number of person(s) to contact in an emergency;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(F)	o Name and telephone number of person(s) to whom the child may be released;
<input type="radio"/>	<input type="radio"/>	0045(1)(a)(G)	o Health history of any problems that could affect the child's participation in child care.
<input type="radio"/>	<input type="radio"/>	0045(1)(b)	• Daily attendance records, including dates each child attended and arrival and departure times for each day. Times shall be recorded as the child care children arrive and depart.
<input type="radio"/>	<input type="radio"/>	0015(6)	Lead testing as required by 414-180-0015(5) shall be conducted within the past six years of the effective date of this section and no later than six months after the effective date of this section and at least once every six years.
<input type="radio"/>	<input type="radio"/>	0015(7)	The test results shall be kept on the facility premises at all times and a copy provided to the Office of Child care within ten (10) days of receiving the results.
<input type="radio"/>	<input type="radio"/>	0015(41)	Prescription and non-prescription medication shall only be given to a child if the provider has written authorization from the parent.

Discussed
Only

Rule Number

Requirement

Reviewed with Facility

<input type="radio"/>	0025(14)	The provider is responsible for the children in care. At all times the provider must:
<input type="radio"/>	0025(14)(a)	• Be within sight or sound of all children;
<input type="radio"/>	0025(14)(b)	• Be aware of what each child is doing;
<input type="radio"/>	0025(14)(c)	• Be near enough to children to respond when needed.
<input type="radio"/>	0025(21)	The provider must take precautions to protect children from vehicular traffic. The provider shall:
<input type="radio"/>	0025(21)(a)	• Require drop off and pick up only at the curb or at an off-street location protected from traffic.
<input type="radio"/>	0025(21)(b)	• Assure that any adult who supervises drop-off and loading can see and assure that children are clear of the perimeter of all vehicles before any vehicle moves.

<input type="radio"/>	0015(22)(b)	A provider shall not admit or retain in care, except with the written approval of the local health office, a child who:
<input type="radio"/>	0015(22)(b)(A)	<ul style="list-style-type: none"> Is diagnosed as having or being a carrier of a child care restrictable disease, as defined in Oregon Health Authority administrative rule.
<input type="radio"/>	0015(22)(c)	A child who, after being admitted into child care, shows signs of illness, as defined in this rule, whenever possible will be separated from the other children, and the parent(s) notified and asked to remove the child from the child care facility as soon as possible.
<input type="radio"/>	0015(22)(d)	If a child has mild cold symptoms that do not impair his/her normal functioning, the child may remain in the child care facility and the parent(s) notified when they pick up their child.
<input type="radio"/>	0015(23)	Section 22 of this rule does not apply when the provider is caring only for children from the same family and no other unrelated child care children are present, except that the provider shall notify the parent if a child who, after being admitted into child care, shows signs of illness.
<input type="radio"/>	0015(24)	Parents must be notified if their child is exposed to an outbreak of a communicable disease.
<input type="radio"/>	0015(47)	Sunscreen may be used with written parental authorization under the following conditions:
<input type="radio"/>	0015(47)(a)	<ul style="list-style-type: none"> Providers must reapply sunscreen every two hours while the child care children are exposed to the sun.
<input type="radio"/>	0015(47)(b)	<ul style="list-style-type: none"> Providers shall use a sunscreen with an SPF of 15 or higher and must be labeled as "Broad Spectrum".
<input type="radio"/>	0015(47)(c)	<ul style="list-style-type: none"> Providers shall not use aerosol sunscreens on child care children.
<input type="radio"/>	0015(47)(d)	<ul style="list-style-type: none"> Sunscreen shall not be used on child care children younger than six months.
<input type="radio"/>	0015(46)	Parents must be informed daily of any medications given to their child or any injuries their child has had.
<input type="radio"/>	0050(3)(c)	Serious injuries to a child, as defined in OAR 414-180-0010(21), which require attention from a licensed health care professional, such as a physician, EMT or nurse, must be reported to OCC within five days.
<input type="radio"/>	0015(18)	Children who cannot feed themselves shall be held or, if able to sit alone, fed in an upright position.
<input type="radio"/>	0015(18)(a)	<ul style="list-style-type: none"> Infants up to 6 months of age shall be held or sitting up in a caregiver's lap for bottle feeding.
<input type="radio"/>	0015(18)(b)	<ul style="list-style-type: none"> Bottles shall never be propped. The child or a caregiver shall hold the bottle; infants must be held or sitting up for bottle feeding. Propping of bottles is prohibited.
<input type="radio"/>	0015(19)	Children of any age shall not be laid down with a bottle.
<input type="radio"/>	0035(1)	Meals and snacks must be based on the guidelines of the USDA Child and Adult Care Food Program.

<input type="radio"/>	0020(2)(a-i)	All caregivers and children must wash their hands with soap and warm, running water: Before handling food; before assisting with feeding; before and after eating; after diapering; after using the toilet; after assisting someone with toileting; after nose wiping; after playing outside; and after touching an animal or handling pet toys.
<input type="radio"/>	0020(3)	Hand sanitizers shall not replace hand washing. If hand sanitizers are present in the child care facility, they shall be kept out of children's reach and shall not be used on children.
<input type="radio"/>	0030(1)	The following behaviors by caregivers are prohibited: <ul style="list-style-type: none"> Using any form of corporal punishment, including, but not limited to: hitting, spanking, slapping, beating, shaking, pinching or other measures that produce physical pain, or threatening to use any form of corporal punishment.
<input type="radio"/>	0030(2)	<ul style="list-style-type: none"> Parental request or permission to use any form of behavior listed in subsection (a) of this section, does not give the provider or substitute provider permission to do so.
<input type="radio"/>	0015(26-28)	No person shall smoke or carry any lighted smoking instrument, including an e-cigarette or vaporizer in the child care facility or within ten feet of any entrance, exit, or window that opens or any ventilation intake that serves an enclosed area, during child care hours or when child care children are present. No person shall use smokeless tobacco in the child care facility during child care hours or when child care children are present. No person shall smoke, carry any lighted smoking instrument, including an e-cigarette, or vaporizer or use smokeless tobacco in motor vehicles while child care children are passengers.
<input type="radio"/>	0015(29)&(30)	No one shall consume alcohol on the child care facility premises during child care hours or when child care children are present. No one shall be under the influence of alcohol on the child care facility premises during child care hours or when child care children are present.
<input type="radio"/>	0015(31-35)	No one shall possess, use or store illegal controlled substances on the child care facility premises. No one shall be under the influence of illegal controlled substances on the child care facility premises. No one shall grow or distribute marijuana on the premises of the child care facility. No adults shall use marijuana on the child care facility premises during child care hours or when child care children are present. Child care providers and any individual supervising, transporting, preparing meals, or otherwise working in the proximity of child care children and those completing daily attendance and billing records shall not be under the influence. "Under the influence" means observed abnormal behavior or impairments in mental or physical performance leading a reasonable person to believe the individual has used alcohol, any controlled substances (including lawfully prescribed and over-the-counter medications), marijuana (including medical marijuana), or inhalants that impairs their performance of essential job function or creates a direct threat to child care children or others. Examples of abnormal behaviors include, but are not limited to hallucinations, paranoia, or violent outbursts. Examples of impairments in physical or mental performance include, but are not limited to slurred speech as well as difficulty walking or performing job activities. All marijuana, marijuana derivatives and associated paraphernalia must be stored under child safety lock.
<input type="radio"/>	0040(2)	Child care children shall not be exposed to more than two hours of screen time per day. All media exposure must be developmentally and age appropriate. Screen time is defined as time spent using a device such as a computer, television, or games console.
<input type="radio"/>	0055(3)	The provider must allow parents or legal guardians of child care children access to the child care facility during the hours their child or children are in care.
<input type="radio"/>	0025(19)	If a caregiver is transporting children, the caregiver must have a valid driver's license and proof of appropriate insurance.
<input type="radio"/>	0025(20)	The number of children transported shall not exceed the number of seat belts or child safety systems available in the vehicle.

- 0015(15)(k) Car seats are to be used for transportation only. Children who are asleep in a car seat must be removed upon arrival to the child care facility and placed in an appropriate sleep surface.
- 0055(2) The provider or substitute must allow a representative from the Office of Child Care access to the child care facility any time child care children are present.
- 461-165-0180(8)(a) You must notify DHS if you become a certified foster parent.
- 461-165-0180(8)(m) You must inform the parent of the need to obtain immunizations for a child and have a completed, up-to-date Oregon shot record called the "Certificate of Immunization Status" (CIS) form on file for each child in care.

Information Provided on:

- Prevention and control of infectious diseases/immunizations
- SIDS and use of Safe Sleep Practices
- Administration of Medication
- Prevention/Response to Food Allergies
- Building and Physical Premises Safety
- Prevention of Shaken Baby Syndrome and Abusive Head Trauma
- Emergency Preparedness and Response Planning
- Storage of Hazardous Materials and Bio Contaminants
- Precautions in Transporting Children
- Nutrition and Physical Activity

Other (Specify)

On-Site Review Determination #1

Date: _____ **Pass** **Follow-Up Required** **Pass review but other non-compliance** **Not Passed**

Visit Type: **In-Person** **Virtual** **Hybrid**

Comments:

For Provider:

I have read the above information and understand that I will receive a copy of this checklist at this email address:

_____ Office of Child Care Staff

_____ Date

NOTE: If you do not pass the first health and safety review, it is your responsibility to contact the licensing specialist when all corrections are made. The second health and safety review must be completed within 30 days of the first review of your application will be denied.

You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Office of Child Care at 503-947-1400. Please notify the OCC staff listed above if you would like to receive a mailed copy of this report.

