



Special Transportation Arrangements

Office of Child Care requires a written plan of the transportation arrangements between the child care facility and the parent or guardian of the child for extracurricular activities. The following indicates the child care facility's transportation plan:

_____ attends _____
(Child Name) (School)

They will be transported/escorted between the child care facility and the school by (check applicable type):

- School Bus Head Start Bus Child Care Facility arrive/depart unescorted with my permission

If my child is not at the designated pickup site, or does not arrive as planned, please contact

(check applicable type) Parent or Guardian *or* School, in order to confirm the child's whereabouts, as well as devise a plan as needed to locate the child.

My child also has permission to (**specify**, e.g. work with teacher after school, attend an extracurricular class or meeting, depart for home at specific time):

PARENT/GUARDIAN SIGNATURE

DATE