

Two-Minute Tips

COVID-19 Edition: Responding to Possible and Confirmed Cases of COVID-19

The purpose of this guideline is to have a plan in place in the event that a program has a presumptive or confirmed case of COVID-19. Programs are also required to report confirmed cases as part of a statewide effort for contact tracing.¹ Rapid identification of exposed individuals is of utmost importance.²

Practice Tips

Pay Attention

When completing daily health checks, pay close attention to responses that may meet the exclusion criteria:

- Illness with fever, unusual cough, or shortness of breath in the last 10 days.
- Exposure to someone with a current presumptive or positive case.
- Development of symptoms while at the facility.
- Have symptoms of diarrhea, vomiting, headache, sore throat, or rash.



What Do I Do?

All programs should have an identified space for isolating someone who is symptomatic.

This space should be warm and inviting with soft surfaces and materials, away from others, and easy to sanitize. Try adding books and/or sensory toys such as sensory bottles, sand timers, stress balls, etc.

If at any point throughout the day, you learn that someone in the program meets the exclusion criteria, you must immediately isolate the individual until they can leave the facility.

Who Am I Required to Contact?

- Local Public Health Authority
 - [Directory](#)
- Office of Child Care
 - (503) 947-1400

If applicable:

- Your licensing specialist
- Baby Promise, Preschool Promise, or Oregon Pre-Kindergarten program
 - (971) 940-4198
 - Angela.Stinson@ode.state.or.us

Families will need to be notified. Guidance on how to notify them will be provided by your Local Public Health Authority, found in the directory listed above.

References

¹Oregon Health Authority. (2020). [The Oregon COVID-19 contact collaborative. Oregon.gov.](https://bit.ly/2QqBtbt) (<https://bit.ly/2QqBtbt>)

²Centers for Disease Control and Prevention (CDC). (2020). [Interim guidance for case investigation and contact tracing in K-12 schools.](#) U.S. Department of Health & Human Services. (<https://bit.ly/3dlhUKB>)

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