November 16, 2020

Dear Provider,

The Early Learning Division (ELD) is offering Emergency Child Care (ECC) providers another opportunity to access Oregon grant funding through the federal Coronavirus Relief Fund. Eligible child care providers do not need to complete an application for this fourth round of ECC grants.

All providers who meet the criteria will receive a grant. ELD will issue Notice of Award and Grant Agreements through a DocuSign email beginning the week of November 16, 2020.

This is a one-time grant open to child care providers who meet the following criteria:

- Licensed programs, recorded programs, and temporary unlicensed providers that are approved for ECC by November 1, 2020, and
- Are currently open and serving children, and
- Agree to remain open through the end of December 2020, and
- Are adhering to the Health and Safety Guidelines for Child Care and Early Education Operating During COVID-19

In order to receive funds, you must sign and submit a grant agreement and all required documentation by **11:59 p.m. on December 14, 2020.** Grant dollar amounts will be included in the individual provider agreements from ELD. ELD will distribute the funding within 14 days following a completed grant agreement.

Grant funds may be used for allowable costs such as paying for a lease/mortgage, utilities, insurance, food and supplies, staff compensation and benefits, extra pay for additional duties, costs incurred for supporting distance learning of school-aged children, and other reasonable operating costs incurred during the grant period.

Find more details and Frequently Asked Questions on ELD’s [COVID-19 Grants webpage](https://www.oregonearlylearning.com/COVID-19_grants). If you have other questions, please contact us at ECCgrants@state.or.us or 971-707-2029.

Thank you,

Miriam Calderon  
Early Learning System Director  
Early Learning Division