

September 25, 2020



Dear Parent,

Child care is more important than ever as many of your children may be going to classes through distance learning this fall.

We want to let you know how to use your Employment Related Day Care (ERDC) benefit to support distance learning this school year.

- If you send your student to child care while you are working, Oregon Department of Human Services (ODHS) will pay your provider if they provide care while your child is going to class through distance learning, including remote, virtual or online school work.
- You may also choose to use your child care provider if your child is not going to in-person schooling due to COVID-19 for medical or health reasons.

Providers can bill ODHS for helping children with distance learning. For example, your provider may help your child log in online, contact a teacher, develop schedules to support your child's distance learning and assist with completion of school work. Providers may not bill ODHS when they provide educational services, such as tutoring or instruction, or for the cost of tuition; they may only bill for hours of child care provided.

If your provider raises rates to provide instruction for your child, added costs would be your responsibility. ERDC pays the maximum rates listed at <https://www.oregon.gov/dhs/assistance/child-care/pages/rates.aspx>.

For more information or questions, reach out to:

- **Child care assistance:** contact your local ODHS office
- **Child care payments:** call the Direct Pay Unit at 1-800-699-9074, Monday through Friday, 8:30 a.m. to 4:30 p.m.
- **General questions:** contact your local ODHS office

Thank you,  
Oregon Department of Human Services Child Care Policy