

Early Learning Division  
Office of Child Care



**Emergency Child Care Grant Program (Phase 2)**  
**Frequently Asked Questions**

**Q: I received an Emergency Child Care grant award in Phase 1. Am I eligible to apply for the Phase 2 grant?**

Providers are not eligible to apply for funding for sites that were approved for an award in Phase 1. However, sites that did not receive funding are eligible for the Phase 2 grant.

**Q: I submitted my application to be an Emergency Child Care provider before June 30, but my Emergency Child Care application was not approved until after, am I eligible?**

For Certified Centers, Certified Family, and Registered Family facilities, yes. As long as your application for Emergency Child Care was submitted to the Early Learning Division on or before June 30, 2020, you are eligible.

**Q: When will I find out if I have been approved for a Phase 2 grant?**

ELD will begin issuing Notice of Awards/Grant Agreements on July 20, 2020. Please refer to our calendar of events and deadlines:

<b>EVENT</b>	<b>TARGET COMPLETION DATE</b>
Application Webinar Posted	<b>June 20, 2020</b>
Online Application Opens	<b>June 22, 2020, 8 a.m. (PST)</b>
Online Application Closes	<b>July 10, 2020, 5 p.m. (PST)</b>
Application Review Process	<b>July 13 to 17, 2020</b>
Notice of Award/Grant Agreement Issued	<b>Beginning July 20, 2020</b>
First Payment Issued	<b>Target is within 10 business days of executed agreement</b>

***\*The ELD reserves the right to modify these dates at any time with appropriate notice to prospective applicants by posting on the ELD website.***

**Q: How will providers be notified of their status?**

A notice will be sent to the email address used when completing the online application.

**Q: How much grant money will providers receive?**

Grant amounts will vary based on the size and type of provider. Please refer to the table below:

PROVIDER TYPE	ESTIMATED GRANT AMOUNTS
Regulated Subsidy and ERDC Relative Care	\$702
Registered Family	\$2246
Certified Family	\$4212
Certified Center	\$4680 per classroom (limit three)

*\*Funding for Certified Centers is capped at three classrooms. Grants may be prorated at a higher or lower amount based on demand for funding.*

**Q: Are the funds taxable?**

Funds may be subject to tax. Please consult your tax authority.

**Q: Do I need to fill out multiple applications for multiple sites?**

Yes, providers will need to fill out an application for each qualifying site.

**Q: If I have applied for or received other assistance such as small business grants, loans, or unemployment insurance, am I still eligible?**

Yes, if you meet the eligibility criteria.

**Q: Will this grant impact my federal Paycheck Protection Program loan?**

Please check the terms and conditions of your loan with your lender.

**Q: The Request for Application states that, if approved, I will need a DUNS number to complete a grant agreement. Where can I find this?**

Please refer to the DUNS Number Guide on the [ELD Website](#) for more information on how to register for a DUNS Number. It can take several days to receive a DUNS number after registering.

**Q: What can these funds be used for?**

Funds may only be used for allowable costs such as to pay for a lease/mortgage, utilities, insurance, food and supplies, staff compensation and benefits, and other reasonable operating costs.

**Q: What information do I need to apply?**

The application does not require any attachments. However, make sure you have your attendance records available to assist in answering questions. If your application is approved, you will need to have a DUNS number to complete your grant agreement.

**Q: How will awarded grant funds be distributed?**

Awarded grant funds will be transferred via ACH or mailed via check to grantees. Grantees will receive a payment of 50 percent of the total grant award within approximately 10 business days of the fully executed grant agreement. Grantees will receive a final payment of 50 percent of the total grant award late September if the provider remains open and serving children.

**Q: Do I need my W-9 form?**

After initial applications are approved, the ELD will need W-9 forms for the grant agreements. These will be sent to applicants for completion.

**Q: I operate more than three classrooms – the maximum allowed on the grant application. Are these additional classrooms eligible?**

Grant funds are capped at three classrooms per site.

**Q: I applied for unemployment. Am I still eligible to apply for the ECC grant?**

Applying for unemployment does not disqualify you from eligibility.

**Q: I am open and meet all the requirements, but I do not currently have children in care because my families are working from home. Will I still qualify for a grant?**

Yes, you are eligible to apply. However, you will need to have children in care in order to receive your September payment.

**Q: What if I have to close my site, will I still qualify for my grant?**

Limited, temporary closures of no more than 14 days are permitted to meet routine business needs and due to illness. Grantee must describe the duration and reason for any temporary closure in its report to the Early Learning Division (ELD). ELD reserves the right to reduce the amount of grant funds disbursed if grantee is closed for more than a limited, temporary closure during the performance period.

**Q: I am a licensed provider trying to apply, where can I find my RA#?**

RA#s are only assigned to unlicensed child care providers.

**Q: Does Phase 2 of the Emergency Child Care Grant correlate with the county-based COVID-19 openings?**

No, the Emergency Child Care grant phases are not affiliated in any way with the county-based reopening phases.

**Q: Is there anyone available to assist with completing my application?**

Local CCR&R's are equipped to assist providers with completing the Emergency Child Care Grant application. Find your CCR&R [here](#). A user guide for the online grant system will be posted [here](#) on June 22, 2020.

**Questions?**

Please direct all questions to [ECCgrants@state.or.us](mailto:ECCgrants@state.or.us) or 971-707-2029 (8 a.m. to 5 p.m. Monday through Friday). Frequently Asked Questions will be updated on the [RFA webpage](#).