

EMERGENCY CHILD CARE Grant Program

Date of Issuance:

June 8, 2020

Application Opens:

June 22, 2020, 8 a.m.

Applications Due by:

July 10, 2020, 5 p.m.

RFAECC_20-02



Table of Contents

- Introduction 3
- How to Apply 3
- Eligible Applicants 3
- Single Point of Contact 4
- Technical Assistance 4
- Calendar of Events and Deadlines 4
- Description of Grant Opportunity 4
- Program Requirements 5
- DUNS Number Registration 5
- Application Review Process 5

Introduction

The Oregon Department of Education, Early Learning Division (ELD) is inviting applications from eligible child care providers to receive grant funding for the COVID-19 crisis. This is a non-competitive grant opportunity, every applicant who qualifies will receive a grant.

The Emergency Child Care (ECC) grant program uses resources allocated to Oregon through the federal CARES (Coronavirus Aid, Relief, and Economic Security) Act, intended to support COVID-19 response and other Child Care and Development Block Grant funds. This is the second phase of the Emergency Child Care grant program.

How to Apply

Eligible applicants must apply online through the Oregon Department of Education, Early Learning Division [grant application site](#). A user guide for the online grant system will be posted [here](#) on June 22, 2020. Please refer to the [Single Point of Contact](#) for available accommodations.

Eligible Applicants

To be eligible, child care providers must meet the following criteria:

For Certified Center, Certified Family, and Registered Family Licensed Providers

- Submit an [application](#) to be an Emergency Child Care provider by June 30, 2020, and
- Commit to adhering to [health and safety guidelines](#), and
- If currently open, agree to remain open and serve children through the end of September 2020. If currently closed, agree to reopen by September 1, 2020 and remain open and serve children through the end of September 2020.

OR

For Licensed Exempt Providers

- Is a Family, Friend & Neighbor provider (Regulated Subsidy or Relative Care) receiving child care payments through the Department of Human Services, and
- Is currently open and caring for a child of [an essential worker](#), and
- Agrees to remain open and serve children through the end of September 2020.

Applicants who were approved for a grant award under Phase 1 are not eligible to receive a grant award for the same site in this second phase. Facilities with a denied or revoked ECC license are not eligible for this grant. Applicants with a history of mismanagement may not be suitable to receive a grant and will be subject to review.

Single Point of Contact

All questions regarding this RFA process should be directed to ECCgrants@state.or.us or 971-707-2029 (8 a.m. to 5 p.m., Monday through Friday). Frequently Asked Questions will be updated on the [ELD Grants page](#).

Technical Assistance

Child Care Resource and Referral (CCR&R) agencies are available to assist applicants with completing this application. Find your CCR&R [here](#). A user guide for the online grant system will be posted [here](#) on June 22, 2020.

Calendar of Events and Deadlines

The table below represents a tentative schedule of events. The ELD reserves the right to modify these dates at any time with appropriate notice to prospective applicants by posting on the [ELD website](#).

EVENT	TARGET COMPLETION DATE
Application Webinar Posted	June 20, 2020
Online Application Opens	June 22, 2020, 8 a.m. (PST)
Online Application Closes	July 10, 2020, 5 p.m. (PST)
Application Review Process	July 13 to 17, 2020
Notice of Award/Grant Agreement Issued	Beginning July 20, 2020
First Payment Issued	Target is within 10 business days of executed agreement

Description of Grant Opportunity

The Early Learning Division plans to award a total of up to \$14.3 million in grant awards through this Request for Application. This is the second phase of the ECC grant program

This non-competitive opportunity is a limited one-time grant to assist child care providers serving families through the COVID-19 crisis. These resources are intended to supplement tuition and Employment Related Day Care (ERDC) payments for child care programs currently operating, and those planning to reopen during this emergency.

ECC providers are facing challenges with covering operating expenses due to loss of income from private pay families, as well as increased costs for food and supplies. Grants will vary based on provider type as shown in the following table.

PROVIDER TYPE	ESTIMATED GRANT AMOUNTS
Regulated Subsidy and ERDC Relative Care	\$702
Registered Family	\$2246
Certified Family	\$4212
Certified Center	\$4680 per classroom (limit three)

Funding for Certified Centers is capped at three classrooms. Grants may be prorated at a higher or lower amount based on funding demand.

Program Requirements

In order to receive funds, grantees will be required to sign a grant agreement that covers state and federal terms and conditions, including the following:

- Funds may only be used for allowable costs such as to pay for lease/mortgage, utilities, insurance, food and supplies, staff compensation and benefits, and other reasonable operating costs.
- Grantees will receive a payment of 50 percent of the total grant award within approximately 10 business days of the signed grant agreement.
- Grantees will receive a final payment of 50 percent of the total grant award late September if the provider is open and serving children.

DUNS Number Registration

Applicants must have a DUNS number in order to receive federal CARES Act funds. If approved for the grant, applicants will be required to provide a 9-digit DUNS number when completing the grant agreement. Grant agreements without a DUNS number will be considered incomplete. Each physical child care location approved for a grant will require its own DUNS number. For more information on how to register for a DUNS number, please see the DUNS Number Guide on the [ELD website](#).

The Data Universal Numbering System—or DUNS number—is a unique nine-digit identifier for a business created by credit bureau Dun & Bradstreet. DUNS numbers have become the standard numbering system required by the federal government to track how federal money is allocated to businesses. The DUNS number is NOT your TAX Identification Number (TIN), Employer Identification Number (EIN), or Social Security Number (SSN).

Application Review Process

Applications are due by **July 10, 2020 at 5 p.m. (PST)**. Applications submitted will be reviewed to ensure information is complete and submitted by an eligible applicant. This is a non-competitive grant opportunity. Applicants must return a signed grant agreement and W-9 form in order to receive payment. Payments are estimated to be issued within 10 business days of executed agreement.