

Early Learning Division
Office of Child Care



Emergency Child Care Grant Program (Phase 1)

Frequently Asked Questions

Q: I submitted my application to be an Emergency Child Care provider before April 8, but I wasn't approved until after, am I eligible?

Yes. As long as your application for Emergency Child Care was submitted to the Early Learning Division on or before April 8, 2020, you are eligible.

Q: When will I find out if I have been approved for a grant?

Notice of Awards/Grant Agreements will be issued on May 20, 2020. Please refer to our calendar of events and deadlines:

EVENT	TARGET COMPLETION DATE
Application Opens	May 1, 2020, 8 a.m. (PST)
Application Webinar Posted (English & Spanish)	May 1, 2020
Application Closes	May 11, 2020, 5 p.m. (PST)
Application Review Process	May 12 to May 19, 2020
Notice of Award/Grant Agreement Issued	Beginning May 20, 2020
First Payment Issued	Target is within 10 business days of executed agreement

**The ELD reserves the right to modify these dates at any time with appropriate notice to prospective applicants by posting on the ELD website.*

Q: How will providers be notified?

A notice will be sent to the email address used when completing the online application.

Q: How much grant money will providers receive?

Grant amounts will vary based on the size and type of provider. Please refer to the table below.

PROVIDER TYPE	ESTIMATED GRANT AMOUNTS
Regulated Subsidy and ERDC Relative Care	\$900
Registered Family	\$2880
Certified Family	\$5400
Certified Center and Recorded Program	\$6000 per classroom (limit three)

**Funding for Certified Centers and Recorded Programs is capped at three classrooms. All provider types are eligible for an additional \$1800 for providing overnight or weekend care; amounts will be prorated based on overnight/weekend services provided in April. Grants may be prorated at a higher or lower amount based on funding demand.*

Q: Will everyone receive a grant who is eligible?

Yes, this is a non-competitive grant.

Q: Are the funds taxable?

Yes, funds accepted under the CARES (Coronavirus Aid, Relief, and Economic Security) Act Emergency Child Care Grant Program are subject to taxes.

Q: Do I need to fill out multiple applications for multiple sites?

Yes, providers will need to fill out an application for each site.

Q: If I have applied for or received other assistance such as small business grants, loans, or unemployment insurance, am I still eligible?

Yes, if you meet the eligibility criteria.

Q: Will this grant impact my federal Paycheck Protection Program loan?

Please check the terms and conditions of your loan with your lender.

Q: Oregon was awarded over \$38 million from the CARES Act. This program is for \$8 million. How is the other funding being spent?

Of the \$38.6 million, \$7 million is being used for changes to support Employment Related Day Care benefits and \$8 million for this Emergency Child Care Grant (Phase 1). Plans for the remaining \$23.6 million are still being developed to ensure maximum impact for Oregon families.

Q: What can these funds be used for?

Funds may only be used for allowable costs such as to pay for a lease/mortgage, utilities, insurance, food and supplies, staff compensation and benefits, and other reasonable operating costs.

Q: What information do I need to apply?

The application does not require any attachments. However, make sure you have your attendance records available to assist in answering questions.

Q: Do I need my W-9 form?

After initial applications are approved, the ELD will need W-9 forms for the grant agreements. These will be sent to applicants for completion.

Q: I did not provide Emergency Child Care during a scheduled spring break, am I still eligible?

Yes, programs that had a week off for spring break are still eligible.

Q: I operate more than three classrooms – the maximum allowed on the grant application. Are these additional classrooms eligible?

Grant funds are capped at three classrooms per site.

Q: I applied for unemployment. Am I still eligible to apply?

Applying for unemployment does not disqualify you from eligibility. However, you must be open to care for children in order to apply.

Q: I am open and meet all the requirements, but I do not currently have children in care because my families are working from home. Will I still qualify for a grant?

Yes, you are eligible to apply. However, you will need to have children in care in order to receive your June and July payments.

Q: Why can't I submit my application?

If your email is not verified in the online application system, it will not allow you to submit your application. We are aware that some providers are not receiving the verification email through the online application. Although verifications are being sent, some may not be received. This issue appears to be between the application software company and with Microsoft email accounts (@live, @msn, @outlook, @hotmail). We are working to resolve this issue.

If you have not yet received a verification email for your Emergency Child Care (ECC) grant application, you may want to change the email address you are using (Gmail accounts are working well). The simplest way to change your email address on your existing application is to click on your name in the upper right hand corner of the application page.

In addition, if you are not sure whether or not your application has been submitted, please check the status in the online application system.

Additional tips can be [found here](#).

Q: Why did I receive an email saying my application has not been submitted, when I know it has?

If you have received an email stating there is an application that has not been submitted, but also received a confirmation email that your application has been submitted, it is because you have started multiple applications. Please check the online application system to check the status of your applications and delete any that you created as duplicate.

Q: What if I get sick or need to close for other reasons for a limited time during the grant period?

Limited, temporary closures are permitted to meet routine business needs and due to illness during the grant period (through July 2020).

Q: I am a licensed provider trying to apply, where can I find my RA#?

RA#s are only assigned to unlicensed child care providers.

Q: My original Certified Family Emergency Child Care license was valid for one classroom. Due to new rules, I am now operating two classrooms. How do I update my submitted application?

Unlike Centers, the number of classrooms in a Certified Family setting will not impact the grant funding. There is no need to update your application.

Questions?

Please direct all questions to ECCgrants@state.or.us or 971-707-2029 (8 a.m. to 5 p.m. Monday through Friday). Frequently Asked Questions will be updated on the [RFA website](#).