



Oregon

Kate Brown, Governor

Early Learning Division



April 23, 2020

Dear Provider,

This letter is to confirm that, following Governor Kate Brown's [Executive Order 20-12](#) and the [Early Learning Division's Temporary Order](#), you have closed your child care facility. This letter also is to notify child care providers that the Governor announced an extension of the closure period with [Executive Order 20-19](#). It requires licensed providers to remain closed unless approved to provide Emergency Child Care (ECC). This order will remain in effect until lifted by the Governor.

The deadline to apply for approval as an [Emergency Child Care provider](#) per those orders was March 31, 2020, with additional time for those submitting materials by U.S. Postal Mail, or in languages other than English. Providers were allowed to continue operating while the Office of Child Care (OCC) processed applications, unless a provider was notified their application was not approved.

OCC has now processed all timely applications for Emergency Child Care. **Your facility did not apply before the deadline; therefore, under the Governor's order you must be closed.** If you believe that your facility did apply before the deadline, please contact your licensing specialist or call OCC's Central Office at 800-556-6616.

If you want to reopen your child care facility, you may file an [Emergency Child Care facility application](#). However, you cannot legally reopen until your application is approved. Like all Emergency Child Care, you may serve no more than 10 children in a stable group, and must prioritize the essential workforce. You must also adhere to [health and safety standards](#) and other protocols to eliminate or reduce the spread of the coronavirus.

Please be aware that OCC, as the agency responsible for administering the child care laws of Oregon, will make efforts to confirm that facilities ordered to close are, in fact, closed. In addition to this notification, we will be randomly checking to ensure compliance.

We know that the decision to close was difficult, and that remaining closed is a tremendous hardship on you and the families you serve. You are invited to complete this provider [survey](#) to help design a framework in reopening Oregon, as child care is a critical service. Please stay engaged on the [Early Learning Division website](#) or through your licensing specialist for financial support that may become available, including facilities that closed due to COVID-19 and the Governor's orders.

Thank you,

Amy Joyce
Child Care Director
Early Learning Division