



Licensing Training Requirements for Early Educators in Center Settings

Spaces with a "letter" will have more info on page 2			Director	Head Teacher/Teacher	Substitute Teacher	Aide 1	Aide 2	Cook	Driver	Volunteer	Site Director/Supervisor	Site Coordinator
RRCAN: Completed prior to unsupervised access to children and functioning in the position			Yes	Yes	Yes	Yes 30 days	Yes	A	A		Yes	A
ICCHS: Completed prior to unsupervised access to children and functioning in the position.			Yes	Yes	Yes	Yes 30 days	Yes		B		Yes	B
Safe Sleep: Completed prior to unsupervised access to children and functioning in the position.			C	C	C	C	C				C	C
Prevention is Better than Treatment: Completed prior to renewal of CC license if employed 2 or more years.			D	D	D		D				D	
Orientation: Within 2 wks. of employment & prior to unsupervised access.			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Food Handler's: Within 30 days.			E	E	E	E	E	Yes	E	E	E	E
Pediatric CPR & First Aid: Within 90 days.			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Ongoing Annual Training	Ch. Dev	#	8	8							F	F
	Total	#	15	15							8/15	8/15



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Additional info:

A. RRCAN:

Cook, Driver, Site Coordinator: If the individual is ever in a position as a caregiver and may have unsupervised access to children, they will need to have this training prior to having unsupervised access.

B. ICCHS:

Cook, Driver, Site Coordinator: If the individual is ever in a position as a caregiver and may have unsupervised access to children, they will need to have this training prior to having unsupervised access.

C. Safe Sleep:

Director- Head Teacher: If the facility is licensed to care for infants.

All other Child Care Center Staff: If the staff care for infants in any capacity.

D. Prevention is Better Than Treatment:

If the staff is entering their second (or more) renewal at the facility.

E. Food Handler's Training:

If staff are involved in food preparation including preparing bottles.

F. Ongoing Annual Training:

Site Director/Supervisor/Coordinator: If these positions work as a teacher, they are required to have a minimum of 8 hours of Child Development training and a minimum of 15 hours annually.