



## Spark Ad Hoc Committee

February 16, 2018

9:00 am to 12:00 pm

### LOCATION: OCDC CENTRAL OFFICE

9140 SW Pioneer Court, Suite D Wilsonville, OR 97070

Training Rooms 1 & 2

Go to Meeting website: <https://global.gotomeeting.com/join/851000565>

Call in: (Toll Free): 1-866-899-4679

**Access Code: 851-000-565**

**A policy** is a guiding principle used to set direction in an organization.

A **procedure** is a series of steps to be followed as a consistent and repetitive approach to accomplish an end result.

## Agenda

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| 1. Welcome   | Donalda  |
| 2. Review Work plan and timelines for Spark roll out               | Dawn     |
| 3. Discuss of Policy questions on Transition policy and procedures | Meredith |

### BREAK (10:30)

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| 4. Discussion of policy questions on Supports and Incentives | Dawn     |
| 5. Discussion of policy questions on Spark Entry             | Meredith |
| 6. Summarize Recommendations                                 | Donalda  |

Next meeting: March 16, 2018  
9:00 a.m.-12:00 p.m.