Spark Ad Hoc Work plan 2017- DRAFT Update 10-16-17

| FOCUS AREA | TASKS | LEADS | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Orientation of Ad Hoc Members | Notify Ad Hoc Members | Donalda |  | X |  |  |  |  |  |  |  |  |  |  |
| Schedule Meetings | Shawna |  | X |  |  |  |  |  |  |  |  |  |  |
| Overview of charge, scope and goals | Donalda |  |  | X |  |  |  |  |  |  |  |  |  |
| Provide Historical Overview | Dawn |  |  | X |  |  |  |  |  |  |  |  |  |
| Review of Committee Work Plan | Donalda |  |  | X |  |  |  |  |  |  |  |  |  |
| QRIS Revisions | Review first draft of revised standards | Dawn/  Meredith |  |  |  | X |  |  |  |  |  |  |  |  |
| Briefing on draft of revised standards with Equity Implementation Committee (EIC) | Dawn/  Meredith |  |  |  |  | EIC |  |  |  |  |  |  |  |
| Review Professional Qualification Standards | Dawn/  Meredith |  |  |  |  | X |  |  |  |  |  |  |  |
| Discussion/learning about measuring adult-child Interactions | Dawn/  Meredith |  |  |  |  |  | X |  |  |  |  |  |  |
| Review continuous quality improvement & CQI Plan | Dawn/  Meredith |  |  |  |  | X |  |  |  |  |  |  |  |
| Policy discussion on rating & monitoring | Dawn/  Meredith |  |  |  |  |  | X |  |  |  |  |  |  |
| Review 2nd draft of standards | Dawn/  Meredith |  |  |  |  |  | X |  |  |  |  |  |  |
| Conduct community engagement | Dawn/  Meredith |  |  |  |  | ELD | ELD | ELD | ELD | X |  |  |  |
| Briefing of Spark to Equity Implementation Committee for input | Dawn/  Meredith |  |  |  |  |  |  |  | EIC |  |  |  |  |
| Briefing of Spark to Childhood Care and Education Committee for input | Dawn/  Meredith |  |  |  |  |  |  |  | CCEC |  |  |  |  |
| Briefing of Spark to Best Beginning for input | Dawn/  Meredith |  |  |  |  |  |  |  | *BB* |  |  |  |  |
| Policy assessment of rating and monitoring | Dawn/  Meredith |  |  |  |  |  |  | X |  |  |  |  |  |
| Policy assessment of supports for programs and providers | Dawn/  Meredith |  |  |  |  |  |  |  | X |  |  |  |  |
| Policy assessment of targeting criteria for supports | Dawn/  Meredith |  |  |  |  |  |  |  | X |  |  |  |  |
| Policy assessment of financial supports | Dawn/  Meredith |  |  |  |  |  |  |  | X |  |  |  |  |
| Review 3rd draft of standards with Ad Hoc | Dawn/  Meredith |  |  |  |  |  |  |  |  | X: Ad Hoc Sept 15 |  |  |  |
| ELC Briefing of Spark Standards | Donalda |  |  |  |  |  |  |  |  | ELC: Sept 28 |  |  |  |
| Ad Hoc Approve final Recommendations of Spark Standards | Donalda |  |  |  |  |  |  |  |  |  | X: Ad Hoc: Oct 20 |  |  |
| Spark Standards 1st reading to ELC | Donalda |  |  |  |  |  |  |  |  |  | ELC Oct 26 |  |  |
| Spark Standards adopted by the ELC | Donalda |  |  |  |  |  |  |  |  |  |  | ELC Nov 16 |  |
| Oversee Implementation of Spark | Identify frequency of meetings | Donalda |  |  |  |  |  |  |  |  |  |  |  | X |
| Set meeting schedule | Donalda |  |  |  |  |  |  |  |  |  |  |  | X |
|  | Modify and expand the committee work plan |  |  |  |  |  |  |  |  |  |  | Ad hoc: Oct 20 |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Post-Standards Adoption Work and Implementation  Focus Area | Tasks | | | 2018 | | | | | | | | | | | | | | | | | | | |
| Jan | Feb | Mar | April | May | | June | | July | | Aug | | Sept | | Oct | | Nov | | | Dec |
| Supports and Incentives | Provide policy level feedback on: Data Collection  Prioritization of Funds | | | X | X |  |  |  | |  | |  | |  | |  | |  | |  | | |  |
| Compliance (Safety and Stability) Thresholds | Provide policy level feedback on compliance thresholds | | | X | X |  |  |  | |  | |  | |  | |  | |  | |  | | |  |
| Monitoring | Provide policy level feedback on Monitoring Pilot  Provide policy level feedback on Monitoring Data and Input | | |  | X | X |  | X | |  | |  | |  | |  | |  | |  | | |  |
| Universal Technical Assistance | Provide policy level feedback on technical assistance and resources available to field | | |  |  | X | X | |  | |  | |  | |  | |  | |  | |  | |  | |
| Rating | Review policy assessment on rating methodology | | |  |  | X | X | |  | |  | |  | |  | |  | |  | |  |  | | | |
| Spark Transitions | Provide policy level feedback on transition to Spark 2.0: Messaging, Training, Outreach, translation | | | X |  | X |  | |  | | X | |  | |  | |  | |  | |  | |  | |
| Community Engagement | | | Provide policy level feedback on community engagement efforts and feedback | X | |  |  | X | |  | | X | |  | |  | |  | |  | |  | |  | |
| Measuring Outcomes | | | Provide policy level feedback on outcomes and success:  Measurements and Data  Definitions of success, targets | X | |  |  |  | | X | |  | | X | |  | |  | |  | |  | |  | |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Post-Standards Adoption Work and Implementation  Focus Area | | Tasks | 2018 | | | | | | | | | | | |
| Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
| Continuous Quality Improvement | Provide policy level feedback on CQI plans, content, goals |  |  |  |  |  |  | X |  |  |  |  |  | |
| Continuous Quality Improvement | Provide policy level feedback on CQI plans, content, goals |  |  |  | X | X |  |  |  |  |  |  |  |
| Endorsements | Provide policy level feedback on use of endorsements to build on program strengths and assets |  |  |  |  | X |  | X |  |  |  |  |  |