Equity Implementation Committee Work plan 2017

| FOCUS AREA | TASKS | LEADS | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Equity Policy Agenda** | ELD/Community Partners Bill Review process | EIC |  |  |  |  |  |  |  |  |  |  |  |  |
| **ELC Committees**  **and ELD Program Project Review** | **CCEC** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Relief Nursery rules | EIC |  |  |  |  |  |  |  |  |  |  |  |  |
| Spark rules | EIC |  |  |  |  |  |  | X |  |  | X  Update |  |  |
| Rules Governing Use of Vehicles in Child Care Settings | EIC |  |  |  |  | X |  |  |  |  |  |  |  |
| Child Care Rules: staff qualifications & training | EIC |  |  |  |  |  | X |  |  | X  Update |  |  |  |
| HFO Rules- 25% Match requirement | EIC |  |  |  |  |  |  | X |  |  |  |  |  |
| **BB** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Family Support Questionnaire | EIC |  | X |  |  |  | X  Follow  up |  |  |  |  | X |  |
| HFO-Accreditation Process / 5 year Strategic Plan | EIC |  |  |  |  |  | X  Accreditation  Process |  |  |  | X  Strategic Plan |  |  |
| MIECHV Informational Presentation | EIC |  |  |  |  |  |  |  |  | X |  |  |  |
| Infant Toddler Assessment | EIC |  | X |  | X |  | X  Data |  |  |  | X  Parent Survey |  |  |
| Professional Development | EIC |  |  |  |  |  |  |  |  |  |  |  |  |
| **MS** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Key body of Hub work | EIC |  |  |  | X |  |  | X  Update |  |  |  |  |  |
| EL System Dashboard | EIC |  |  |  |  |  |  |  |  |  |  |  |  |
| **Spark Ad Hoc** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Spark Revisions | EIC |  |  |  |  | X |  |  |  | X  Update |  |  |  |
| **Review of Grant Making and Requests for Proposals Process** | Review a set of RFP/Grant application questions for use in all ELC/ELD funding opportunities, program staff with ELD program staff. | EIC |  |  |  |  |  |  | X |  |  | X  Update |  |  |
| Review and advise on a process for ELD staff to bring all RFP/grant applications before the Equity Implementation Committee in a timely manner so the committee may ensure that the equity lens has been used throughout the process. | EIC |  |  |  |  |  |  | X |  |  | X  Update |  |  |
| Policy Accountability Structure | Review a process to offer review and recommendation to community partners who are introducing policy affecting the early learning system. | EIC |  |  |  |  |  |  |  |  | X |  | X  Update |  |
| Develop a process to ensure recommendations are made clear to the ELC. | EIC |  |  |  |  |  |  |  |  | X |  | X  Update |  |
| Review process to ensure Tribal consultations when needed for pertinent early learning system changes; acknowledging their sovereignty and value to the system. | EIC |  |  |  |  |  |  |  |  | X |  | X  Update |  |
| Equity Implementation Committee Membership | Recruit diverse membership | Sue | X | X | X | X | X | X | X | X | X | X | X | X |
| Fill vacancies | Sue | X | X | X | X | X | X | X | X | X | X | X | X |
| Provide informational sessions about the work of the committee | Sue |  |  |  |  |  |  |  |  |  |  |  |  |
| EIC Meeting Structure Planning | Set meeting schedule | EIC |  |  |  |  |  | X |  |  | X  Follow  up |  |  |  |
| Identify frequency of meetings | EIC |  |  |  |  |  | X |  |  | X  Follow  up |  |  |  |
| Modify and expand the committee work plan | EIC | X | X | X | X | X | X | X | X | X | X | X | X |

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