

## Health and Safety Review Resource

The following resource serves as a guide in preparing for your upcoming Health and Safety Review.

1. Do you have a step stool in the bathroom for the children to use the sink or toilet independently?
2. Do you have a first aid kit? Please reference rule 414-205-0100(2)(a), for a list of required items needed in the kit. A CPR mouth guard is required as well as a solution for disinfecting after a blood spill.
3. Do you have any animals in the home?
  - Do you have verification the animals are vaccinated?
  - Do you have a litter box? Is it inaccessible to children?
4. Do you have protective caps on all exposed outlets, even those out of reach?
5. Do you have a fireplace, woodstove, space heaters, or stairways in the home? If so, are there appropriate barriers in place?
6. Are there working smoke detectors on each floor of the home and in any area where children nap?
7. Do you have a working fire extinguisher with a rating of at least 2A 10BC?
8. If you have any firearms, BB guns, or pellet guns, are they unloaded, kept under lock, with ammunition stored separately?
9. All items of potential danger must be stored under child-proof lock. Do you have the following stored under child-proof lock: cleaning supplies, paints, matches, lighters, plastic bags, knives, medicine, and other toxic items?
10. Do you have sliding glass doors or clear glass panels? If so, are they marked at child level with stickers, decals, or art work?
11. Are the following items posted?
  - A copy of your license
  - The Early Learning Division Website [[oregonearlylearning.com](http://oregonearlylearning.com)], and a statement advising parents that they can access information about their child care provider on the child care safety portal. This must be posted where it may be viewed by parents
  - An evacuation plan showing two useable exits to the outdoors
  - Evacuation procedures that explain how parents will be notified if children need to be relocated, the method to ensure that all children in attendance are accounted for, and procedures to address the needs of individual children including those with special needs
  - Emergency telephone numbers for fire, ambulance, police and poison control, as well as your home address
12. Do you use a basement for child care? If so, are there two useable exits?
13. Do you have outbuildings? If there are any hazardous, poisonous, or toxic materials stored there, a child safety lock is required.
14. Do you have an outdoor play area? Are there barriers around any water features, pools, ponds, hot-tubs?
15. Are painted surfaces in good condition, both inside and outside of the home?
16. Do you have a written guidance and discipline policy?
17. Do you have a written visitor plan and visitor log to ensure that individuals who are not enrolled or conditionally enrolled in the CBR and on the child care premises shall not have unsupervised access to children?
18. Do you have written authorization for the following:
  - Administering medication
  - Applying sunscreen
  - Obtaining emergency medical treatment
  - Taking a child on a field trip or other activity outside the home, or participate in any water activity
  - Transport a child to or from school or allow a child to take a bus or walk to or from school or home

Just as a reminder, unless you have received approval from the local building department, your garage cannot be considered living quarters and cannot be used for regular, ongoing child care activities.

**If you have any questions or concerns, please contact your Licensing Specialist, we are here to help!**