

CCDF State Plan Requirements for RF, CF and CC Rules 6-28-16

Emergency Procedures

1.8.1 Rules need to address: procedures for evacuations, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Staff and volunteer emergency preparedness training and practice drills.

5.1.6.A Rules need to address: procedures for preparedness and response planning for emergencies resulting from a natural disaster, or a man-caused event (such as violence at a child care facility).

CC	CF	RF
<p>414-300-0170 Hazards and Emergencies</p> <p>(3) Emergency Plan:</p> <p>(a) The center shall have a written plan for handling emergencies, including, but not limited to, fire, acute illness of a child or staff, floods, earthquakes, natural disasters (e.g. fire, earthquake, etc.), man-caused events, such as violence at a child care facility and evacuation of the facility. The plan must include:</p> <p>(A) How the center will ensure that parents or the parents' emergency contacts can be reached in person;</p> <p>(B) Designation of an alternate site safe location in the event of evacuation;</p> <p>(C) How the center will inform parents where children will be located in the event of evacuation and how children will be reunited with their families;</p> <p>(E) Designation of a staff member(s) to take the emergency contact numbers file to the evacuation site in the event of an evacuation.</p> <p>(F) Procedures to address the needs of individual children, including infants and toddlers, children with special needs, and children with chronic medical conditions.</p> <p>(G) An acceptable method to ensure that all children in attendance are accounted for;</p> <p>(H) Procedures in the event that children must</p>	<p>414-350-0050 Home Management - General Requirements</p> <p>(7) The provider shall develop the following information in writing and shall make it available to OCC, to staff, and to parent(s) at the time of enrollment:</p> <p>(a) Guidance and discipline policy;</p> <p>(b) Information on transportation, when provided by the provider or other caregiver; and</p> <p>(c) The plan for handling emergencies and/or evacuations, including, but not limited to, fire, acute illness of a child or staff, natural disasters (e.g. fire, earthquake, etc.), man-caused events, such as violence at a child care facility, power outages, and situations which do not allow reentry to the home after evacuation.</p> <p>414-350-0170 Home Safety</p> <p>(15) All caregivers and children shall practice at least one aspect of the emergency plan, as described in OAR 414-350-0050(7)(c), once per month.</p> <p>(a) Evacuating the home shall be practiced at least eight times per year. If the facility is certified to care for more than 12 children and more than four children regularly in care are under 24 months of age, evacuating the home shall be practiced monthly.</p>	<p>414-205-0110 Safety</p> <p>(4) The provider must have a written plan for evacuating and removing children to a safe location in an emergency. The plan must be posted in the home, familiar to the children and the caregivers, and practiced at least every other month and must include:</p> <p>(a) Procedures for notifying parents or other adults responsible for the children, of the relocation and how children will be reunited with their families;</p> <p>(b) Procedures to address the needs of individual children, including infants and toddlers, those children with special needs and children with chronic medical conditions; and</p> <p>(c) An acceptable method to ensure that all children in attendance are accounted for;</p> <p>(d) Procedures for handling natural disasters (e.g. fire, earthquake, etc.) and man-made events, such as violence at a child-care facility;</p> <p>(e) Procedures in the event that children must shelter-in-place or if the child-care home must be locked-down so that no one can enter or leave; and</p> <p>(f) Procedures for maintaining continuity of child-care operations.</p>

<p>shelter-in-place or if the child-care home must be locked-down so that no one can enter or leave; and</p> <p>(I) Procedures for maintaining continuity of child-care operations.</p> <p>(b) All staff shall be familiar with the emergency telephone numbers and emergency procedures.</p> <p>(c) Fire drills shall be practiced monthly. In addition, one other aspect of the emergency plan shall be practiced every other month.</p> <p>(A) The director shall keep a written record of the type, date, time, and duration of the practices.</p> <p>(B) If a center has on-site swimming or is responsible for off-site swimming, the practices must include pool and swimming safety.</p> <p>(d) Fire and other emergency exiting shall not be through a swimming pool area.</p>	<p>(b) The provider shall maintain a written record showing the date, time of day, participants, and type of emergency of each emergency plan practice session.</p> <p>(16) The written plan for evacuating and removing children to a safe location in an emergency must be posted in the home and must be familiar to the children and the caregivers. The plan must include:</p> <p>(a) Procedures for notifying parents or other adults responsible for the children, of the relocation and how children will be reunited with their families;</p> <p>(b) Procedures to address the needs of individual children, including infants and toddlers, children with special needs, and children with chronic medical conditions;</p> <p>(c) An acceptable method to ensure that all children in attendance are accounted for;</p> <p>(d) Procedures in the event that children must shelter-in-place or if the child-care home must be locked-down so that no one can enter or leave; and</p> <p>(e) Procedures for maintaining continuity of child-care operations.</p>	
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Vehicular Traffic

5.1.6.A Rules need to address protection from vehicular traffic.

CC	CF	RF
414-300-0350 Transportation When transportation is provided by or arranged for by the center, the following requirements shall be met: (1) Drivers shall: (a) Be at least 18 years of age; (b) Hold a current driver's license. If required by the Motor Vehicles Division (DMV), a commercial driver's license shall be obtained; and (c) Maintain a safe driving record. (d) The provider must take precautions to protect children from vehicular traffic.	414-350-0250 Transportation When transportation is provided by or arranged for by the certified family child care home, the following requirements must be met. (1) Drivers shall be at least 18 years of age and hold a current driver's license. (2) The provider must take precautions to protect children from vehicular traffic.	414-205-0110 Safety (7) If a caregiver is transporting children, the caregiver must have a valid driver's license and proof of appropriate insurance. The provider must take precautions to protect children from vehicular traffic.

Shaken Baby Syndrome and Abusive Head Trauma

5.1.6.A Rules need to address prevention of shaken baby syndrome and abusive head trauma.

CC	CF	RF
414-300-0220 Health – Illness or Injury (2) Injuries: (a) All caregivers shall take appropriate precautions to prevent shaken baby syndrome and abusive head trauma. (b) The operator shall have written procedures for handling injuries that shall be made known to all staff, including: (A) Procedure for taking a child to emergency medical care; (B) Routine for treatment of minor injuries; and (C) First aid measures for serious accidents.	414-350-0180 Health – Illness or Injury (5) All caregivers shall take appropriate precautions to prevent shaken baby syndrome and abusive head trauma. (6) The provider shall identify a licensed physician, hospital, or clinic to be used for emergency medical care. (a) The provider shall have written procedures for taking a child to emergency medical care. (b) In the event of an illness or injury which requires immediate medical care, the provider is responsible for securing such care and notifying the parent(s).	414-205-0100 Health (1) All caregivers shall take appropriate precautions to prevent shaken baby syndrome and abusive head trauma. (2) The home must be a healthy environment for children.

Health and Safety Training

Rules need to address required health and safety training for staff in child care facilities.

CC	CF	RF
<p>414-300-0120 Staff Training</p> <p>(9) All new staff that may have unsupervised access to children must have completed OCC approved health and safety training within thirty days of employment.</p> <p>(10) All current staff that may have unsupervised access to children must complete OCC approved health and safety training by June 30, 2017.</p>	<p>414-350-0115 Staff – Training Requirements</p> <p>(6) All new staff that may have unsupervised access to children must have completed OCC approved health and safety training within thirty days of employment.</p> <p>(7) All current staff that may have unsupervised access to children must complete OCC approved health and safety training by June 30, 2017.</p>	<p>414-205-0040 The Provider and Other Persons in the Home</p> <p>(8) Prior to substituting for the provider, a caregiver must:</p> <p>(f) Have completed OCC approved health and safety training.</p> <p>414-205-0055 Training Requirements</p> <p>(1) When a person submits a new application for registration as a family child care provider, OCC shall, prior to approving the registration, receive evidence from the person that the person has:</p> <p>(e) Completed OCC approved health and safety training.</p> <p>(2) When a registered family child care provider submits a renewal application, the OCC shall, prior to approving it, receive evidence from the provider that the provider has:</p> <p>(d) Completed OCC approved health and safety training. If the training is not complete at the time of the application, it must be completed by June 30, 2017.</p> <p>(3) When a person submits a reopen application, the OCC shall, prior to approving it, receive evidence from the individual that the individual has:</p> <p>(e) Completed OCC approved health and safety training. If the reopen is the result of an address change, the person must complete the OCC approved health and safety training by June 30, 2017.</p>