



## Certified Child Care Center Sanitation Inspection

This inspection form can be completed electronically, or handwritten on a printed copy. All of OCC's sanitation forms can be downloaded here: <https://oregonearlylearning.com/news-resources/resource-library/>

### Program Details

Date of Inspection: \_\_\_\_\_ Renewal  Renewal Date: \_\_\_\_\_  
 New Facility  New Operator  New Open Date: \_\_\_\_\_  
 Hours of Operation: \_\_\_\_\_ Age Range: \_\_\_\_\_ Capacity: \_\_\_\_\_

### General Facility Information

Facility Name: \_\_\_\_\_  
 Facility Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Director's Name: \_\_\_\_\_ Licensing Specialist: \_\_\_\_\_

| RULES                                   | CHECKLIST ITEM   | VISIT RESULTS                       |   |                           |
|---|--|-------------------------------------|---|---------------------------|
| <b>BUILDING SAFETY AND SANITATION</b>   |  |                                     |   |                           |
| 0180(1)                                 | Drinking water supply source approved  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0205                                    | Lead testing of water is verified by OCC every 6 years   |                                     |   |                           |
| 0180(7)(a)                              | Sewage disposal<br><input type="checkbox"/> Public<br><input type="checkbox"/> Septic  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 180(3)                                  | Rodent and Insect Control  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0190(1)&(2)                             | Toilets and bathroom sinks:<br><input type="checkbox"/> Good Repair<br><input type="checkbox"/> Soap and Paper Towels<br><input type="checkbox"/> Warm running water | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0170                                    | Center hazard free   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(4)(a)                              | Building, Equipment & Toys in good repair  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0210(1)                                 | Furniture safe, in good repair   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(2)                                 | Ventilation/Heating approved   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(3)(b)                              | Doors and windows used for ventilation equipped with fine mesh screen  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(7)                                 | Garbage/Refuse storage & disposal approved   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(4)(a)(F)                           | Floors, walls, ceilings, shall be in good repair   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>PLAYGROUND SAFETY AND SANITATION</b> |  |                                     |   |                           |
| 0340(1)(b)                              | Play equipment durable and safe  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0150(3)(a)                              | Be suitably surfaced. Equipment shall be surrounded by resilient surface   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0150(3)(b)                              | Well drained   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0150(3)(c)                              | Free of hazardous conditions   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>POOL</b>                             |  |                                     |   |                           |
| 0380                                    | Center has pool<br><input type="checkbox"/> Yes Inspection Date: _____<br><input type="checkbox"/> No License Date: _____  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0380(3)(j)                              | Pool/Emergency Plan  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0380(3)(i)(C)                           | Emergency Phone  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0380(3)(j)(B)                           | Body Fluid Spill Kit located in pool area  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |

| RULES  | CHECKLIST ITEM  | VISIT RESULTS                       |   |                           |
|--|---|-------------------------------------|---|---------------------------|
| <b>POISON CONTROL</b>  |   |                                     |   |                           |
| 0170(1)(i)(A-D)  | Chemical storage. Kept in original container & labeled secured by child proof latch/lock  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0230(2)(a)&(b)   | Medical storage area has childproof latch/lock stored in areas not accessible to children   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>INFECTION CONTROL AND CHILD HEALTH POLICY</b>                                       |   |                                     |   |                           |
| 0220(1)(a)(A)  | Children not admitted with a child care restrictable disease  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 180(5)(a)  | Infant and toddler equipment and toys cleaned and sanitized after each use  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0210(5)  | Crib, cots, mats 2 ft. apart if children placed head to toe; 3 ft. apart otherwise  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0190(5)(c)   | Approved diaper changing procedures posted  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0220(2)(c)(A)  | First aid supplies: <ul style="list-style-type: none"> <li><input type="checkbox"/> Band-Aids</li> <li><input type="checkbox"/> Adhesive tape</li> <li><input type="checkbox"/> Sterile gauze pads</li> <li><input type="checkbox"/> Wound cleaning agent</li> <li><input type="checkbox"/> Scissors</li> <li><input type="checkbox"/> Plastic disposable gloves</li> <li><input type="checkbox"/> Chlorine bleach</li> <li><input type="checkbox"/> Temperature taking device</li> </ul> | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0190(2)(a-d)   | Handwashing sink in diapering area <ul style="list-style-type: none"> <li><input type="checkbox"/> Good repair</li> <li><input type="checkbox"/> Running warm water</li> <li><input type="checkbox"/> Soap and towels</li> <li><input type="checkbox"/> Restricted use</li> </ul>   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0220(1)(d)   | Ill child isolation area  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>ANIMALS IN CENTER</b>   |   |                                     |   |                           |
| 0240(6)  | Animals and animal areas clean, sanitary  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0240(1)(a)   | Animals vaccinated  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0240(7)  | Litter boxes not in an area accessible to children  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>HEALTH DIVISION APPROVAL REQUIRED FOR THE FOLLOWING WRITTEN POLICIES/PROCEDURES</b> |   |                                     |   |                           |
| 0030(13)(a)  | Storage/handling food   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(b)  | Diaper changing & disposal  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(c)  | Bathing infants   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(d)  | Care of bed linens  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(e)  | Handwashing procedures (following 0180(6)(a-f))   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(f)  | Serving formula   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(f)  | Storage and handling of bottles   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0030(13)(f)  | Feeding infants   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0280(7)(a-f)   | Family style eating plan (if applicable)  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0210(7)  | Mats, cots and bed linen properly stored  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(5)(b)   | Pacifier appropriately sanitized  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>Notes:</b>  |   |                                     |   |                           |

| RULES                                 | CHECKLIST ITEM  | VISIT RESULTS                       |   |                           |
|---------------------------------------|---|-------------------------------------|---|---------------------------|
| <b>SAFE FOOD AND BEVERAGE SERVICE</b> |   |                                     |   |                           |
| 0200(1)                               | Kitchens shall have facilities for dish washing, storage, and preparation of food. The kitchen shall be separate from any child caring areas.                         | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(2)(a)                            | Food from approved source   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(2)(b)                            | Pasteurized and fortified milk  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(b)                            | Potentially hazardous food held at proper temperature (Cold and Hot)  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(a)(A)                         | Thermometer in each refrigerator  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(b)(C)                         | Probe thermometer used for hot food   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(b)(A)                         | Potentially hazardous food properly cooled  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(b)(D)                         | Potentially hazardous food properly reheated  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(3)(b)(B)                         | Potentially hazardous food properly transported   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(1)                               | Drinking water supplied in a sanitary manner  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0260(1)(a)&(b)                        | Dishwashing and sanitizing method approved<br><input type="checkbox"/> Mechanical<br><input type="checkbox"/> Manual<br><input type="checkbox"/> Sanitizer test paper | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0200(6)(b)                            | Compartmentalized sink that meets the requirements in the Health Division's administrative rules, OAR 333-154-0000(5)   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0280(8)                               | All food prepped in kitchen or served appropriately   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0260(2)                               | Food-contact surfaces of equipment shall be washed, rinsed, and sanitized after each use.   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0280(8)(a-e)<br>0200(2)               | If no kitchen, food prepared in accordance with single service utensils, pre-wrapped foods, dedicated food storage and refrigerator present if needed.                | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0200(7)                               | Handwashing sink in kitchen (approved sink, soap and paper towels, warm running water)  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(5)(d)                            | All food removed from the kitchen is discarded  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0200(3)                               | Walls, floors, and ceilings smooth, washable, and easily cleanable  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0180(4)(a)(F)                         | Walls, floors, and ceilings clean   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0200(4)(a-e)                          | Food service equipment and utensils easily cleanable, durable, non-toxic, and non-absorbent and in good repair  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(4)(c)                            | Food service equipment and utensils clean   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0260(4)                               | After being sanitized, all tableware, equipment, and utensils shall be air dried.   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0260(3)(5)(a-b)                       | Proper utensil storage  | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| 0250(5)(a)(A)                         | No reuse of single service utensils   | <input type="radio"/> In Compliance | <input type="radio"/> Not In Compliance | <input type="radio"/> N/A |
| <b>Notes:</b>                         |   |                                     |   |                           |

**Visit Notes**

**Environmental Health Specialist: Please list any other items discussed with the certified child care center**

**Required Corrections**

**Approvals**

Select one:

- Center Approved
- Center Approved for: \_\_\_ days.
- Center Not Approved

Program Representative Name: \_\_\_\_\_

Environmental Health Specialist Name: \_\_\_\_\_ EHS Phone: \_\_\_\_\_

Environmental Health Specialist Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

*\* Signing this document locks the fillable form fields.*

**A note to the EHS**

A signed copy of the completed form must be provided to the child care program. The inspection form can be shared by: (1) emailing the completed electronic checklist to the program; (2) making copies of the printed form to leave with the program; or (3) printing and mailing a copy to the program.