

Registered Family Child Care Health & Safety Review Checklist

License Number: _____ Expiration Date: _____
 Visit Date: _____
 Licensing Specialist: _____

New Facility
 Renewal
 Re-Open
 Address Change
 Visit Number: _____

Provider Name: _____

Provider Address: _____

Provider Email Address: _____ Phone Number: _____

In Compliance	Not in Compliance	Discussed Only	Rule Number	Requirement
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)	The home must be a healthy environment for children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(13)	The provider must provide or ensure the availability of meals and snacks appropriate for the ages and needs of the children served.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(13)(b)	<ul style="list-style-type: none"> Foods must be stored and maintained at the proper temperature.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)(g)	All medical marijuana must be kept in its original container if purchased from a dispensary and stored under child safety lock. All medical marijuana derivatives and associated paraphernalia must be stored under child safety lock.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)(l)	Floors must be free of splinters, large unsealed cracks, sliding rugs and other hazards.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)	Children shall be protected from fire and safety hazards. Providers must have the following protections in place:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(a)	<ul style="list-style-type: none"> All exposed electrical outlets in rooms used by preschool or younger children must have hard-to-remove protective caps or safety devices installed when the outlet is not in use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(f)	<ul style="list-style-type: none"> A stable barrier shall be installed to prevent children from falling into hazards, including, but not limited to: fireplaces, heaters and woodstoves that are in use when child care children are present.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(g)	<ul style="list-style-type: none"> A secure barrier shall be placed at the top and/or bottom of all stairways accessible to infants and toddlers.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(h)	<ul style="list-style-type: none"> A working smoke detector on each floor and in any area where children nap.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(i)	<ul style="list-style-type: none"> A working fire extinguisher with a rating of at least 2-A:10-BC.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(j)	<ul style="list-style-type: none"> Firearms, BB guns, pellet guns and ammunition kept under lock, with ammunition stored and locked separately. Firearms, BB guns and pellet guns must remain unloaded.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(k)	<ul style="list-style-type: none"> Cleaning supplies, paints, matches, lighters, and plastic bags kept under child-safety lock.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(l)	<ul style="list-style-type: none"> Other potentially dangerous items, such as medicine, drugs, sharp knives and poisonous and toxic materials kept under child-safety lock.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(n)	<ul style="list-style-type: none"> If any preschool age or younger children are in care, poisonous plants must be kept out of the reach of children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(1)(o)	<ul style="list-style-type: none"> All clear glass panels in doors clearly marked at child level.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(5)	A telephone in working condition must be in the family child care home.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(5)(a)	<ul style="list-style-type: none"> Parents must be given the telephone number so they can contact the provider if needed.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(5)(b)	<ul style="list-style-type: none"> Emergency telephone numbers for fire, ambulance, police and poison control and the provider's home address must be posted in a visible location.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(6)	The building, grounds, water supply, and toys, equipment and furniture used by children must be maintained in a hazard-free condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(6)(a)	<ul style="list-style-type: none"> Broken toys, furniture and equipment must be removed from areas accessible to children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(6)(b)	<ul style="list-style-type: none"> Both the exterior and interior of the home must be maintained in good repair.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(6)(c)	<ul style="list-style-type: none"> Painted surfaces must be in good condition, both inside and outside, to avoid exposing children to lead paint.

In Compliance	Not in Compliance	Discussed Only	Rule Number	Requirement
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First Aid and Medication

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(3)	First aid supplies and a chart or handbook of first aid instructions shall be maintained in one identified place and kept out of reach of children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(9)	Prescription and non-prescription medications must be properly labeled and stored.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(9)(a)	<ul style="list-style-type: none"> Non-prescription medications or topical substances must be labeled with the child's name.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(9)(c)	<ul style="list-style-type: none"> Medication requiring refrigeration must be kept in a separate, tightly covered container, marked "medication," in the refrigerator.

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Indoor Space

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)(j)	The room temperature must be at least 68°F during the hours the child care business is conducted.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)(k)	Rooms occupied by children must have a combination of natural and artificial lighting.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)	All floor levels used by children must have access to two useable exits, as defined in OAR 414-205-0010(34), to the outdoors.

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Usable Exits Basement and Second Floor (optional)

			0110(2)(a)	<ul style="list-style-type: none"> If a basement is used for child care purposes, the requirement for two useable exits may be met by one of the following: <ul style="list-style-type: none"> A sliding glass door or swinging door to the outside and a window that meets the definition of a useable exit. A window which meets the definition of a useable exit and an internal stairway to ground level that has unobstructed and direct access to the outdoors.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)(a)(A)	<ul style="list-style-type: none"> A sliding glass door or swinging door to the outside and a window that meets the definition of a useable exit.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)(a)(B)	<ul style="list-style-type: none"> A window which meets the definition of a useable exit and an internal stairway to ground level that has unobstructed and direct access to the outdoors.
			0110(2)(b)	<ul style="list-style-type: none"> If a window, which meets the definition of a useable exit, is used: <ul style="list-style-type: none"> Steps must be placed under the window to allow children to exit without assistance. The window must be kept in good working condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)(b)(A)	<ul style="list-style-type: none"> Steps must be placed under the window to allow children to exit without assistance.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)(b)(B)	<ul style="list-style-type: none"> The window must be kept in good working condition.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(2)(c)	<ul style="list-style-type: none"> If a window used as an exit has a window well, a mechanism must be in place to allow children to exit the window well.
			0110(3)	Second floors (does not apply to providers registered continuously at the same address before 2009, unless the provider has moved the child care license to a new residence):
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(a)	<ul style="list-style-type: none"> Child care children shall not sleep on the second floor or above.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(b)	<ul style="list-style-type: none"> Care shall not be provided for infants and toddlers on the second floor or above.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(c)	<ul style="list-style-type: none"> Night care shall not be provided on the second floor or above.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(d)	<ul style="list-style-type: none"> Children may be allowed on the second floor to use the bathroom if the only bathroom is on the second floor.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(e)	<ul style="list-style-type: none"> Care can be provided for preschool and school-age children on the second floor or above, if: <ul style="list-style-type: none"> There are two staircases to the ground level and all children are mobile enough to exit safely. The designated fire marshal has approved the use of the upper floor.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(e)(A)	<ul style="list-style-type: none"> There are two staircases to the ground level and all children are mobile enough to exit safely.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(3)(e)(B)	<ul style="list-style-type: none"> The designated fire marshal has approved the use of the upper floor.

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Children in Care				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0010(27)	"School-Age Child" means a child eligible to attend kindergarten or above in public school. This includes the months from the end of the prior school year to the start of the kindergarten school year.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0065(1)	A family child care provider may care for a maximum of 10 children under 13 years of age, or under age 18 if a child with special needs, at any one time. This includes the provider's own children, the child care children, foster children, and any other children for whom the provider is responsible.
			0065(2)	Of the 10 children under 13 years of age or under age 18 years of age with special needs, the provider may care for:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0065(2)(a)	<ul style="list-style-type: none"> A maximum of 6 children preschool age or younger, including the provider's children, of which only 2 children may be under 24 months of age.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0065(5)	No child younger than 6 weeks of age can be in care in a family child care home. This does not include the provider's child(ren).

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Supervision				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075	The provider or a substitute provider is responsible for the children in care. At all times the provider or substitute provider must:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075(1)	<ul style="list-style-type: none"> Be within sight or sound of all children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075(2)	<ul style="list-style-type: none"> Be aware of what each child is doing.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075(3)	<ul style="list-style-type: none"> Be near enough to children to respond when needed.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075(4)	<ul style="list-style-type: none"> Be physically present when there are children under the age of 36 months playing outside.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0075(5)	<ul style="list-style-type: none"> Be physically present when kindergarten-age or younger children are playing outside, unless the outside play area is fully fenced and hazard free.

In Compliance **Not in Compliance** **Discussed Only** **Rule Number**

Requirement

Diaper Changing and Sanitation

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(2)(i)	There must be at least one flush toilet and one hand-washing sink available to children. Steps or blocks must be available to ensure children can use the toilet and sink without assistance. Drinking water for preparing food, infant formula, drinking or cooking shall not be obtained from bathroom sinks or diaper changing sinks.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(4)	All toys, equipment and furniture used by children must be cleaned, rinsed and sanitized regularly and whenever soiled.
			0120(5)	Diaper changing surfaces must be either:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(5)(a)	<ul style="list-style-type: none"> • Non-absorbent and easily disinfected.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(5)(b)	<ul style="list-style-type: none"> • Disposed of after each use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(5)(c)	<ul style="list-style-type: none"> • Laundered after each use.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(6)	The diaper changing area shall be located so that hand washing can occur immediately after diapering without contacting other surfaces or children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(7)	The building and grounds must be maintained in a clean and sanitary manner.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(8)	All garbage, solid waste, and refuse must be disposed of regularly, in a safe and sanitary manner.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(10)	The home's water supply must be safe to drink.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(11)	Wading pools are prohibited for wading.

In Compliance **Not in Compliance** **Discussed Only** **Rule Number**

Requirement

Handwashing

			0120(2)	All caregivers and children must wash their hands with soap and warm, running water:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(a)	<ul style="list-style-type: none"> • Before handling food.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(b)	<ul style="list-style-type: none"> • Before assisting with feeding.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(c)	<ul style="list-style-type: none"> • Before and after eating.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(d)	<ul style="list-style-type: none"> • After diapering.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(e)	<ul style="list-style-type: none"> • After using the toilet.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(f)	<ul style="list-style-type: none"> • After assisting someone with toileting.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(g)	<ul style="list-style-type: none"> • After nose wiping.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(h)	<ul style="list-style-type: none"> • After playing outside.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(2)(i)	<ul style="list-style-type: none"> • After touching an animal or handling pet toys.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0120(3)	Hand sanitizers shall not replace hand washing. If hand sanitizers are present in the home, they shall be kept out of children's reach and shall not be used on children.

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Animals				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(16)	Any animal at the family child care home shall be in good health and be a friendly companion for the children in care.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(16)(a)	<ul style="list-style-type: none"> • Potentially aggressive animals must not be in the same physical space as the children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(16)(b)	<ul style="list-style-type: none"> • Dogs and cats must be vaccinated according to a licensed veterinarian's recommendations.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(16)(c)	<ul style="list-style-type: none"> • Dogs and cats shall be kept free of fleas, ticks and worms.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(17)	Animal litter boxes shall not be located in areas accessible to children or areas used for food storage or preparation.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(18)	Caregivers must be physically present when children are interacting with animals.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(19)	Exotic animals, including, but not limited to: reptiles (e.g. lizards, turtles, snakes) amphibians, monkeys, hook-beaked birds, baby chicks and ferrets are prohibited unless they are housed in and remain in a tank or other container which precludes any direct contact by children. Educational programs that include prohibited animals and are run by zoos, museums and other professional animal handlers are permitted.

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Beds and Safe Sleep				
			0090(11)	The following safe sleep practices must be followed:

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(a)	<ul style="list-style-type: none"> Each infant shall sleep in a crib, portable crib, bassinet or playpen with a clean, non-absorbent mattress. All cribs, portable cribs, bassinets and playpens must comply with current Consumer Product Safety Commission (CPSC) standards.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(b)	<ul style="list-style-type: none"> Bassinets may only be used until the infant is able to roll over on their own.
			0090(11)(c)	<ul style="list-style-type: none"> Each mattress shall: <ul style="list-style-type: none"> Fit snugly. Be covered by a tightly fitting sheet.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(c)(A)	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(c)(B)	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(d)	<ul style="list-style-type: none"> A clean sheet shall be provided for each child.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(e)	<ul style="list-style-type: none"> Infants must be placed on their backs on a flat surface for sleeping.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(f)	<ul style="list-style-type: none"> While on the child care premises, if an infant falls asleep in a place other than their crib, portable crib, bassinet or playpen, the provider must immediately move the infant to an appropriate sleep surface.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(g)	<ul style="list-style-type: none"> No child shall be routinely left in a crib, portable crib, bassinet or playpen except for sleep or rest.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(h)	<ul style="list-style-type: none"> There shall be no items in the crib, portable crib, bassinet or playpen with the infant, except a pacifier (e.g. bottles, toys, pillows, stuffed animals, blankets, bumpers).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(i)	<ul style="list-style-type: none"> Swaddling or other clothing or covering that restricts the child's movement is prohibited.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(j)	<ul style="list-style-type: none"> Clothing or items that could pose a strangulation hazard (e.g. teething necklaces, pacifier attachments, clothing drawstrings) are prohibited.

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Infant and Toddler Equipment and Care

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0090(11)(k)	Car seats are to be used for transportation only. Children who are asleep in a car seat must be removed upon arrival to the home and placed in an appropriate sleep surface.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(13)	The provider must provide or ensure the availability of meals and snacks appropriate for the ages and needs of the children served.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(13)(d)	<ul style="list-style-type: none"> Infants must be held or sitting up for bottle feeding. Propping bottles is prohibited.

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(13)(e)	<ul style="list-style-type: none"> Children shall not be laid down with a bottle for sleeping.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(14)	Children who cannot feed themselves shall be held or, if able to sit alone, fed in an upright position.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(14)(a)	<ul style="list-style-type: none"> Infants up to six months of age shall be held or sitting up in a caregiver's lap for bottle feeding.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(14)(b)	<ul style="list-style-type: none"> Bottles shall never be propped. The child or a caregiver shall hold the bottle.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(14)(c)	<ul style="list-style-type: none"> Infants no longer being held for feeding shall be fed in a manner that provides safety and comfort.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(15)	Children of any age shall not be laid down with a bottle.

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Record Keeping

			0035(8)	The provider shall display the following near the entrance, or in some other area of the home where they may be clearly viewed by parent(s) of children in care:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0035(8)(a)	<ul style="list-style-type: none"> The Certificate of Registration.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0035(8)(b)	<ul style="list-style-type: none"> Providers must post all serious valid complaint and serious non-compliance letters for 12 calendar months.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0035(22)	Providers must have parent(s) or guardian(s) of each child enrolled in the registered family child care home, sign a declaration form approved by the Office of Child Care verifying they have reviewed a copy of the current license certificate. The declaration shall be updated any time there has been an exception or condition added to the license.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0035(23)	Providers must post the Early Learning Division Website [www.oregonearlylearning.com] and phone number [1-800-556-6616], and a statement advising parents that they can access information about their child care provider on the child care safety portal.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0040(5)	Individuals with conditional enrollment in the CBR shall not have unsupervised access to children.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0040(12)	The provider shall maintain a log of arrival and departure times of all individuals 18 and older who are not enrolled or conditionally enrolled in the CBR and enter the home while child care children are present, excluding persons authorized to drop off and pick up a child care child.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0085(1)	The provider must have a written policy on guidance and discipline of child care children. The policy must be simple and understandable to the child, the parent(s) and to substitute providers.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0100(8)	Prescription and non-prescription medication shall only be given to a child if the provider has written authorization from the parent, as required in OAR 414-205-0130(2)(b).
			0105(7)	Recordkeeping and Posting

<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0105(7)(a)	<ul style="list-style-type: none"> The provider must keep a copy of the most recent lead test results on-site at all times.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0105(7)(b)	<ul style="list-style-type: none"> The provider must post the most recent lead test results summary provided by OCC in an area of the facility where the summary can be clearly viewed by parents. The provider must post the lead test results summary immediately after receiving the summary from OCC.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0110(4)	The provider must have a written plan for evacuating and removing children to a safe location in an emergency. The plan must be posted in the home, familiar to the children and the caregivers, and practiced at least every other month.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)	The following records, except those specified in OAR 414-205-0105(7)(a), shall be kept by the provider for at least one year. These records shall be available at all times to OCC:
			0130(1)(a)	<ul style="list-style-type: none"> Information from the parent(s) for each child at the time of admission:
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(A)	<ul style="list-style-type: none"> Name and birth date of the child.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(B)	<ul style="list-style-type: none"> Any chronic health problem(s), including allergies, the child has.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(C)	<ul style="list-style-type: none"> Date child entered care.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(D)	<ul style="list-style-type: none"> Names, work and home telephone numbers and addresses, and the work hours of the parent(s) or legal guardian(s).
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(E)	<ul style="list-style-type: none"> Name and telephone number of person(s) to contact in an emergency.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(F)	<ul style="list-style-type: none"> Name and telephone number of person(s) to whom the child may be released.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(G)	<ul style="list-style-type: none"> The name of the school attended by the child care child.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(H)	<ul style="list-style-type: none"> Name, address and telephone number of the child's doctor and dentist.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(a)(I)	<ul style="list-style-type: none"> Health history of any problems that could affect the child's participation in child care.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(b)	<ul style="list-style-type: none"> Daily attendance records, including dates each child attended and arrival and departure times for each day. Times shall be recorded as the child care children arrive and depart.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	0130(1)(c)	<ul style="list-style-type: none"> Medications administered, including the child's name, and the date and time of dosage and the dosage amount.

Discussed
Only

Rule Number

Requirement

Items to be Discussed

<input type="radio"/>	0010(2)	"Central Background Registry" (CBR) means OCC's Registry of individuals who have been approved to be associated with a child care facility in Oregon pursuant to ORS 329A.030 and OAR 414-061-0000 through 414-061-0120.
<input type="radio"/>	0010(2)(a)	"CBR Enrollment" means approval for a 5 year period to be enrolled in the CBR following an Oregon State Police criminal records check, child abuse and neglect records check, checks of adult protective services and foster care certification and an FBI records check.
<input type="radio"/>	0010(2)(b)	"CBR Conditional Enrollment" means temporary approval to be enrolled in the CBR following a Oregon State Police records check and child abuse and neglect records check but prior to receipt by OCC of the results of the required FBI records check.
<input type="radio"/>	0010(20)	"Provider" means a resident of the registered family child care home who is responsible for the children in care; is the children's primary caregiver; and the person whose name is on the certificate of registration.
<input type="radio"/>	0035(2)	The provider may not hold a medical marijuana card, grow marijuana, or be a distributor of marijuana.
<input type="radio"/>	0035(3)	Registration is limited to one provider per household.
<input type="radio"/>	0035(9)	The provider shall have no other employment, either in or out of the home, during the hours children are in care.
<input type="radio"/>	0035(11)	The provider or substitute must allow a representative from the Office of Child Care access to the premises any time child care children are present.
<input type="radio"/>	0035(12)	The provider or substitute shall allow an inspection of all areas of the facility that are accessible to child care children, and a health and safety review of other areas of the facility to ensure the health and safety of child care children.
<input type="radio"/>	0035(15)	Any caregiver who has reason to believe that any child has suffered abuse (physical injury, mental injury, neglect that leads to physical harm, sexual abuse and/or exploitation, or threat of harm) must report the information to the Department of Human Services Child Welfare (DHS) or to a law enforcement agency. By statute, this requirement applies 24 hours per day.
<input type="radio"/>	0035(16)	The provider must notify parents if there will be a substitute provider and the caregiver's name. In the event of an emergency, a good faith effort will be made to notify parents that a substitute will be caring for the children.
<input type="radio"/>	0035(17)	The provider must notify parents if the children will be away from the home for any part of the day for visits, field trips or any other activity off the premises and the name of the caregiver.
<input type="radio"/>	0035(21)	Providers shall immediately notify all parents of any closure of the active license.
	0035(24)	The provider shall report to OCC:
<input type="radio"/>	0035(24)(a)	<ul style="list-style-type: none"> Any death of a child while in care, within 24 hours.
	0035(24)(b)	<ul style="list-style-type: none"> Within 24 hours:

<input type="radio"/> 0035(24)(b)(A)	<input type="radio"/> Any child that is lost or missing from the premises.
<input type="radio"/> 0035(24)(b)(B)	<input type="radio"/> Any child that is left behind on a facility excursion.
<input type="radio"/> 0035(24)(b)(C)	<input type="radio"/> Any child that is left unattended on the premises.
<input type="radio"/> 0035(24)(b)(D)	<input type="radio"/> Any child that is left alone on the playground.
<input type="radio"/> 0035(24)(b)(E)	<input type="radio"/> Any child that is left alone in a vehicle.
<input type="radio"/> 0035(24)(c)	<ul style="list-style-type: none"> • Any serious injury or incident, as defined in OAR 414-205-0010(29) within 5 calendar days after the occurrence. This does not include:
<input type="radio"/> 0035(24)(c)(A)	<input type="radio"/> Injuries for which a child is evaluated by a professional as a precaution.
<input type="radio"/> 0035(24)(c)(B)	<input type="radio"/> Injuries for which first aid is administered at the facility, but no further treatment by a medical professional is warranted.
<input type="radio"/> 0035(24)(c)(C)	<input type="radio"/> Medical events due to routine, ongoing medical issues, such as asthma or seizures.
<input type="radio"/> 0035(24)(d)	<ul style="list-style-type: none"> • Any damage to the building that affects the provider's ability to comply with these requirements, within 48 hours of the occurrence.
<input type="radio"/> 0035(24)(e)	<ul style="list-style-type: none"> • Any animal bites to a child within 48 hours of occurrence.
<input type="radio"/> 0035(25)	The written emergency plan must be given to parents of children in care.
<input type="radio"/> 0040(3)	The applicant and other residents of the home 18 years of age or older must be enrolled in OCC's CBR prior to the issuance of a registration. Residents of the home who are under 18 years of age must be enrolled in the Registry by their 18th birthday.
<input type="radio"/> 0040(4)	The provider must receive confirmation from OCC that an individual 18 years of age or over, is enrolled or conditionally enrolled in the CBR before the individual can:
<input type="radio"/> 0040(4)(a)	<ul style="list-style-type: none"> • Reside on the premises.
<input type="radio"/> 0040(4)(b)	<ul style="list-style-type: none"> • Stay overnight on the premises for longer than 14 consecutive days, not to exceed a total of 30 days in a calendar year.
<input type="radio"/> 0040(4)(c)	<ul style="list-style-type: none"> • Assist the provider.
<input type="radio"/> 0040(4)(d)	<ul style="list-style-type: none"> • Volunteer in the child care program.

<input type="radio"/>	0040(8)	The provider, substitutes and other individuals that are required to be enrolled in the CBR must maintain current enrollment in the CBR at all times while the registered family child care license is active.
<input type="radio"/>	0040(9)	Individuals whose CBR enrollment has been revoked, denied or suspended, may not live in the home; be on the premises during child care hours; or have contact with child care children.
	0040(13)	Prior to substituting for the provider, a caregiver must:
<input type="radio"/>	0040(13)(a)	<ul style="list-style-type: none"> • Be familiar with the requirements for registration and agree to comply with them.
<input type="radio"/>	0040(13)(b)	<ul style="list-style-type: none"> • Be enrolled in the CBR.
<input type="radio"/>	0040(13)(c)	<ul style="list-style-type: none"> • Comply with all the requirements placed on the provider, except those in OAR 414-205-0055(1)(a), (2)(c), (3) (c).
<input type="radio"/>	0040(13)(d)	<ul style="list-style-type: none"> • Have current certification in first aid and infant and child cardiopulmonary resuscitation (CPR). The certifications must be current while the caregiver is substituting for the provider. CPR training must have practical hands-on instruction. CPR courses that involve an on-line component with hands-on instruction may be accepted. Strictly on-line CPR training is not acceptable.
<input type="radio"/>	0040(13)(e)	<ul style="list-style-type: none"> • Have completed a minimum of two hours of training on child abuse and neglect that is specific to Oregon law.
<input type="radio"/>	0040(13)(f)	<ul style="list-style-type: none"> • Have current food handler's certification, if preparing or serving food to children.
<input type="radio"/>	0040(13)(g)	<ul style="list-style-type: none"> • Have completed OCC approved health and safety training.
<input type="radio"/>	0040(13)(h)	<ul style="list-style-type: none"> • Have completed OCC approved safe sleep training.
<input type="radio"/>	0055(4)	While the registered family child care license is active, the provider must maintain current certification in first aid, infant and child CPR, food handler training, and must complete annual OCC approved health and safety training curriculum.
	0085(6)	The following behaviors by caregivers are prohibited:
<input type="radio"/>	0085(6)(a)	<ul style="list-style-type: none"> • Using any form of corporal punishment, including, but not limited to: hitting, spanking, slapping, beating, shaking, pinching or other measures that produce physical pain, or threatening to use any form of corporal punishment.
<input type="radio"/>	0085(6)(b)	<ul style="list-style-type: none"> • Using inappropriate forms of restraints, including, but not limited to, tying or binding.
<input type="radio"/>	0085(6)(c)	<ul style="list-style-type: none"> • Using non-prescription chemicals for discipline or to control behavior.
<input type="radio"/>	0085(6)(d)	<ul style="list-style-type: none"> • Yelling harshly or using profane or abusive language.

<input type="radio"/>	0085(6)(e)	<ul style="list-style-type: none"> Using mental or emotional punishment, including, but not limited to: name calling, ridicule or threats.
<input type="radio"/>	0085(6)(f)	<ul style="list-style-type: none"> Confining a child in an enclosed area (e.g. a locked or closed room, closet or box).
<input type="radio"/>	0085(6)(g)	<ul style="list-style-type: none"> Withdrawal or the threat of withdrawal of food, rest or bathroom opportunities.
<input type="radio"/>	0085(6)(h)	<ul style="list-style-type: none"> Punishing a child for toileting accidents or for refusing to eat food.
<input type="radio"/>	0085(6)(i)	<ul style="list-style-type: none"> Engaging in any form of public or private humiliation, rejecting, terrorizing, neglecting or corrupting a child or any form of emotional abuse.
<input type="radio"/>	0085(6)(j)	<ul style="list-style-type: none"> Requiring a child to remain silent or inactive for excessive periods of time or removing a child from activities or the group for excessive periods of time.
<input type="radio"/>	0090(7)	Child care children shall not be exposed to more than two hours of screen time per day. All media exposure must be developmentally and age appropriate.
<input type="radio"/>	0100(1)	All caregivers shall take appropriate precautions to prevent shaken baby syndrome and abusive head trauma.
<input type="radio"/>	0100(2)(a)	No person shall smoke or carry any lighted smoking instrument, including an e-cigarette or vaporizer in the family child care home or within ten feet of any entrance, exit, or window that opens or any ventilation intake that serves an enclosed area, during child care hours or when child care children are present. No person shall use smokeless tobacco in the family child care home during child care hours or when child care children are present. No person shall smoke, carry any lighted smoking instrument, including an e-cigarette, or vaporizer or use smokeless tobacco in motor vehicles while child care children are passengers.
<input type="radio"/>	0100(2)(b)	No one shall consume alcohol on the family child care home premises during child care hours or when child care children are present. No one shall be under the influence of alcohol on the family child care home premises during child care hours or when child care children are present.
<input type="radio"/>	0100(2)(c)	Notwithstanding OAR 414-205-0000(5), no one shall possess, use or store illegal controlled substances on the family child care home premises. No one shall be under the influence of illegal controlled substances on the family child care home premises.
<input type="radio"/>	0100(2)(d)	Notwithstanding OAR 414-205-0000(5), no one shall grow or distribute marijuana on the premises of the registered family child care home. No adults shall use marijuana on the registered family child care home premises during child care hours or when child care children are present.
	0100(5)	Illness:
<input type="radio"/>	0100(5)(a)	<ul style="list-style-type: none"> A provider shall not admit or retain in care, except with the written approval of the local health office, a child who:

<input type="radio"/>	0100(5)(a)(A)	<ul style="list-style-type: none"> ○ Is diagnosed as having or being a carrier of a child care restrictable disease, as defined in Oregon Health Authority administrative rule.
<input type="radio"/>	0100(5)(b)	<ul style="list-style-type: none"> • A child, who, after being admitted into child care, shows signs of illness, as defined in this rule, shall be separated from the other children, and the parent(s) notified and asked to remove the child from the provider's home as soon as possible.
<input type="radio"/>	0100(6)	If a child has mild cold symptoms that do not impair his/her normal functioning, the child may remain in the provider's home and the parent(s) notified when they pick up their child.
<input type="radio"/>	0100(7)	Parents must be notified if their child is exposed to an outbreak of a communicable disease.
<input type="radio"/>	0100(10)	Sunscreen is considered a non-prescription medication and may be used for child care children under the following conditions:
<input type="radio"/>	0100(10)(a)	<ul style="list-style-type: none"> • Providers must obtain written parental authorization prior to using sunscreen.
<input type="radio"/>	0100(10)(d)	<ul style="list-style-type: none"> • Providers must reapply sunscreen every two hours while the child care children are exposed to the sun.
<input type="radio"/>	0100(10)(e)	<ul style="list-style-type: none"> • Providers shall use a sunscreen with an SPF of 15 or higher and must be labeled as "Broad Spectrum".
<input type="radio"/>	0100(10)(f)	<ul style="list-style-type: none"> • Providers shall not use aerosol sunscreens on child care children.
<input type="radio"/>	0100(10)(h)	<ul style="list-style-type: none"> • Child care children over six years of age may apply sunscreen to themselves under the direct supervision of the provider or staff member.
<input type="radio"/>	0100(11)	Parents must be informed daily of any medications given to their child or any injuries their child has had.
<input type="radio"/>	0100(13)	The provider must provide or ensure the availability of meals and snacks appropriate for the ages and needs of the children served.
<input type="radio"/>	0100(13)(a)	Meals and snacks must be based on the guidelines of the USDA Child Care Food Program.
<input type="radio"/>	0100(13)(c)	Foods must be prepared and served according to the minimum standards for food handler certification.
<input type="radio"/>	0110(6)	The building, grounds, water supply, and toys, equipment and furniture used by children must be maintained in a hazard-free condition.
<input type="radio"/>	0110(6)(d)	<ul style="list-style-type: none"> • The provider shall report to OCC any damage to the building that affects the provider's ability to comply with these requirements, within 48 hours after the occurrence.
<input type="radio"/>	0110(7)	If a caregiver is transporting children, the caregiver must have a valid driver's license and proof of appropriate insurance.
<input type="radio"/>	0110(8)	The number of children transported shall not exceed the number of seat belts or child safety systems available in the vehicle.

Information Provided on:

Office of Child Care Findings Review Procedure Office of Child Care Complaint Procedure

Other (Specify)

On-Site Review Determination #1

Date: _____ Pass Not Pass Pass review but other non-compliance

Visit Type: In-Person Virtual Hybrid

Comments:

For Provider:

I have read the above information and understand that I will receive a copy of this checklist at this email address:

Office of Child Care Staff

Date

You are entitled to language assistance services and other accommodations at no cost. If you need help in your language or other accommodations, please contact the Office of Child Care at 503-947-1400. Please notify the OCC staff listed above if you would like to receive a mailed copy of this report.

