

Child Care and Education Committee
Preschool Promise Rule Promulgation Workgroup
November 18th, 12:00-1:30pm

Meeting goals:

- Review and understand the Preschool Promise legislation, purpose and work to date
 - Review programs in workgroup rule cluster
 - Overview timeline and next steps
- I. Welcome and introductions
 - II. Overview of Preschool Promise
 - a. Implementation work to date
 - b. Advisory committee charter and responsibilities
 - III. Program Summary Review
 - a. Workgroup cluster: programs that ELD contracts with
 - IV. Preschool Promise timeline
 - a. Identify additional members to participate in workgroup
 - V. Next steps
 - a. Confirmation of workgroup meeting dates – bi-monthly
 - b. Next CCEC meeting December 17th, 1:00-3:00

Attachments:

- Preschool Promise overview
- Program summary
- Workgroup cluster policy categories (Initial draft)

Child Care Education Committee of the Early Learning Council
Rule promulgation workgroups
DRAFT Policy Categories

Child Care Cluster						Preschool Promise Cluster (programs that ELD contracts with)				
	Regulated subsidy provider (non licensed) *CCDBG law changes	Registered Family CC	Certified Family CC	Center CC	School Age (TBD)	Preschool Promise	Or Pre-K	Relief Nursery	Special Populations: Teen Parent, A&D, Migrant Seasonal, Inclusive CC	Early Intervention/ Special Education
Personnel pre-service	NA/DHS Rules	Overview First aid/CPR RRCAN Food Handlers Health and Safety online (new)	First aid/CPR RRCAN Food Handlers I/T 30 clock hours specific training	Varies according to role, must have center orientation.			Head Start Standards	Same as CC	Either same as CC or exempt from regulation	
Personnel qualification (teacher)	NA/DHS Rules	18 yrs	18 yrs + one year qualifying teaching experience or 20 /30 credits in ECE or Step 8 in the Oregon Registry	18 yrs + 6 months qualifying teaching experience plus 10 credits in ECE or Step 8 in the Oregon Registry	18 yrs	Highly trained lead preschool teachers w/ BA or approved plan to attain	Teacher – BA in ECE 45 CFR 1306 § 1306.21. (See Table)	Same as CC	Either same as CC or exempt from regulation	
Personnel training	NA/DHS Rules	10 hours every 2 years	15 hours annual in CKC	15 hours annual		High Quality Professional development for all staff	Head Start Standards	Same as CC	Either same as CC or exempt from regulation	
Group size & ratio	NA – must meet licensing exemption	10 (6 preschool)	Up to 24 mo. – 1:4 24 mo. To kindergarten 1:10 School age 1-15	Up to 23 mo. 1:4 24 mo. to 36 months 1-5 36 months to kindergarten 1:10 School age 1-15		A child : staff ratio of no more than 10 to 1; A class size of no more than 20 with a highly qualified staff	Head Start Standards	Same as CC	Either same as CC or exempt from regulation	
Health, food service and nutrition	NA/DHS Rules	Follow CACFP guidelines	Follow CACFP	Follow CACFP	Follow CACFP		Head Start Standards 45 CFR 1304 § 1304.23 Child nutrition	Same as CC	Either same as CC or exempt from regulation	

Health and safety inspections	annual	annual	Twice annually	Twice annually	TBD		Head Start Standards 45 CFR 1304 § 1304.22 Child health and safety	Same as CC	Either same as CC or exempt from regulation	
Regulated by ELD	yes	Yes	Yes	Yes	yes				Some are regulated some are exempt.	
Standards and monitoring	?	?				Participates in an ongoing monitoring and program evaluation system used for continuous program improvement				
Parent fees and/or funding (program allotment or slot/child)	NA	NA	NA	NA	NA				Co-pay may be required	
Program eligibility	NA	NA	NA	NA	NA		45 CFR 1305 § 1305.4 Age of children and family income eligibility (See Table XX)		Varies from program type	
Eligible population	NA	NA	NA	NA	NA				Teen parents, migrant & seasonal farm workers, parents in A&D treatment programs, parents of children with disabilities	
Additional services	NA	NA	NA	NA	NA	Transportation?	Head Start Standards 45 CFR 1310.1 Sub Part B Transportation Requirements			
Additional requirements						Minimum and target salary Requirements. Provision of Instructional hours meeting			TP requires parenting support	

						the annual number for full day kindergarten				
Definitions Goal to be consistent across licensing types, e.g., same definition of infant across types of licensed care.										

Supporting information for Child Care Cluster

Ratio for CF

TABLE A

When All Children in Care Are:	No Group May Exceed:	With a Caregiver to Child Ratio of:	Notes
Six Weeks to 24 Months	12	1:4	If more than 12 children are in care, the groups must be separated, and if more than eight of the 13 children in care are infants or toddlers, the group size may not exceed eight.
24 Months to Eligible for First Grade	12	1:10	If more than 12 children are in care, the groups must be separated.
Eligible for First Grade to Age 13	16	1:15	May be one group; must have second provider if over 15 school-age children are in care.

(a) If children in care include any infants and/or toddlers, the following table determines the staff/child ratio.

TABLE B

When Children in Care Include:	No Group May Exceed:	With a Caregiver to Child Ratio of:	Notes
One Child under 24 Months	12	1:8	If more than 12 children are in care and one is under 24 months, the group must be separated. Each group must meet the appropriate adult to child ratio.

			Practice Note: Groups may be arranged to have the younger child in a separate group with 1:8 ratio. For other group, use ratios in Table A if all children are the same age; Table C if mixed-ages.
Two Children under 24 Months	12	1:7	If more than 12 children are in care and two are under 24 months, the group must be separated. Each group must meet the appropriate adult to child ratio. Practice Note: Groups may be arranged to have the younger children in a separate group with 1:7 ratio. For other group, use ratios in Table A if all children are the same age; Table C if mixed-ages.
Three Children under 24 Months	12	1:6	If more than 12 children are in care and over three are under 24 months, the group must be separated. Each group must meet the appropriate adult to child ratio. Practice Note: Groups may be arranged to have the younger children in a group with 1:6 ratio. For other group, use ratios in Table A if all children are the same age; Table C if mixed-ages.
Four or More Children under 24 Months	12	1:4	If more than 12 children are in care and four are under 24 months, the group must be separated. Each group must meet the appropriate adult to child ratio and if more than eight infants or toddlers are in care, group size may not exceed eight. Practice Note: Groups may be arranged to have the younger children in a separate group with 1:4 ratios in Table A if all children are the same age; Table C if mixed-ages.

(b) If children in care include a mix of only preschool and school-age children, the following table determines the staff/child ratio.

TABLE C

When All Children in Care Are:	No Group May Exceed:	With a Caregiver to Child Ratio of:	Notes
One Child in Care Age 24 Months to Eligible for First	12	1:12	If more than 12 children are in care, the groups must be separated to

Grade; The rest of children in care are school-age			create groups of 12 or fewer children.
Between two and 12 Children are Between 24 Months and Eligible for First Grade; The rest of the children in care are school-age	12	1:10	If more than 12 children are in care, the groups must be separated to create groups of 12 or fewer children.

Center Ratios

TABLE 3A

Age of Children	Minimum Number of Caregivers to Children	Maximum Number of Children in a Group
Six Weeks of Age through 23 Months	1:4	8
24 Months of Age through 35 Months	1:5	10
36 Months of Age to Attending Kindergarten	1:10	20
Attending Kindergarten and Older	1:15	30

Center Staff qualifications

414-300-0080

Director- Qualifications and Duties

(1) The director shall:

(a) Be at least 21 years of age; and

(b) Have:

(A) At least one year of training and/or experience in management and supervision of adults; and

(B) Have knowledge of child development for the primary ages served in the center, as evidenced by a combination of professional references, education, experience or training; or

(C) Documentation of attaining at least step nine in the Oregon Registry, or

(c) Have:

(A) One year of training and/or experience in management and supervision of adults OR have knowledge of child development for the primary ages served by the center as evidenced by a combination of professional references, education, experience or training; and

(B) A plan, approved by OCC, that shows how the missing component in (A) above will be addressed and how the program will be operated until the director has obtained the training, experience or knowledge.

(2) The director of the center shall be accountable for:

- (a) Administrative functions, including, but not limited to: financial management; maintaining records; budgeting; policy development; ensuring the appropriateness of program activities according to age and developmental levels of children; staff orientation; management and training; maintenance of buildings and grounds; meal planning and preparation; and transportation, if provided; and
- (b) Operating the center in compliance with certification requirements (OAR 414-300-0000 through 414-300-0415).

(3) If head teacher qualifications (OAR 414-300-0090) are met by the director, that person may serve as head teacher for the age range of children for which she/he is qualified if she/he works full-time in the center:

- (a) If the center is certified for less than 40 children, the director may serve as head teacher and have regular teaching duties, if qualified;
- (b) If the center is certified for 40 or more children, the director may serve as head teacher, but shall have no regular teaching duties.

(4) A director responsible for a center certified for fewer than 100 children shall be in the center at least one-third of the hours that the center is in operation. The hours shall be calculated on a weekly basis, except for planned vacations and emergency absences. The time on-site must include time spent directly observing staff and children.

(5) A director responsible for a center certified for more than 100 children can be responsible for only one site. The director shall be in the center at least half of the hours that the center is in operation. The hours shall be calculated on a weekly basis, except for planned vacations and emergency absences. The time on-site must include time spent directly observing staff and children.

(6) The director, or a substitute director, shall be on the premises during all hours of operation.

(7) The substitute director shall:

- (a) Meet at least the qualifications of a teacher;
- (b) Be familiar with the certification requirements;
- (c) Be authorized, able, and available to correct a deficiency that might be an immediate threat to children's health or safety; and
- (d) Have on file documentation of an orientation and training in these administrative rules and the functions and duties of a director.

(8) Whenever a director is absent from the center, the name of the substitute director shall be posted in the center, as required in OAR 414-300-0030(l).

- (1) For each infant and toddler, preschool age, and school age program in the center, there shall be a qualified person designated as head teacher who is at least 18 years of age.
- (2) The head teacher shall be accountable for:
 - (a) The development and implementation of the center's program of activities for that age group or groups; and
 - (b) Ensuring the appropriateness of program activities according to the age, interests, and developmental level of the children.
- (3) A head teacher shall meet the qualification requirements of one of the options listed in Table 1 of this rule.
- (4) A person may serve as head teacher for more than one age group as long as the qualifications for head teacher for each age group are met.
- (5) Head teachers shall be in the center at least one-fourth of the hours, calculated on a weekly basis, that the center is in operation. Table 1

Qualifications for Head Teacher

TABLE 1

Option	Infant and Toddler Age Program	Preschool-Age Program	School-Age Program
(a) Bachelor's Degree (BS/BA) from college or university with a major in:	<ul style="list-style-type: none"> • Early childhood education • Child development 	<ul style="list-style-type: none"> • Early childhood education • Child development • Elementary education • Special education 	<ul style="list-style-type: none"> • Child development • Elementary education • Physical education • Recreation • Special education • Early childhood education
OR (b) Associate's Degree (AS/AA) from a college with a major in:	<ul style="list-style-type: none"> • Early childhood education • Child development 	<ul style="list-style-type: none"> • Early childhood education • Child development • Or related degree 	<ul style="list-style-type: none"> • Child development • Physical education • Recreation • Special education • Early childhood education • Or related degree
OR (c) A one year state or nationally recognized credential:	<ul style="list-style-type: none"> • Related to infant and toddler care 	<ul style="list-style-type: none"> • Related to preschool-age care 	<ul style="list-style-type: none"> • Related to school-age care

<p>OR</p> <p>(d) Completion of 20 credits (semester system) or 30 credits (quarter system) of training at a college or university in:</p> <p>AND</p> <p>At least one year of qualifying teaching experience in a Certified Child Care Center or comparable group care program, in the care of:</p>	<ul style="list-style-type: none"> • Early childhood education • Child development 	<ul style="list-style-type: none"> • Early childhood education • Child development • Elementary education • Special education 	<ul style="list-style-type: none"> • Child development • Physical education • Elementary education • Special education • Recreation • Early childhood education
<p>OR</p> <p>(e) At least two years of qualifying teaching experience, with at least one year as a teacher, in a Certified Child Care Center or comparable group care program, in the care of:</p>	<ul style="list-style-type: none"> • Infants and/or toddlers 	<ul style="list-style-type: none"> • Preschool-age children 	<ul style="list-style-type: none"> • School-age children
<p>OR</p> <p>(f) Documentation of attaining at least step 8.5 (eight.five) in the Oregon Registry</p>			

414-300-0100

Teacher

- (1) For each group of children, a person shall be designated as the teacher. This person shall:
- (a) Be at least 18 years of age;
 - (b) Be responsible for and supervise a designated group of children; and
 - (c) Supervise the activities of an aide assigned to his/her group.

(2) A teacher shall meet the qualification requirements of one of the options listed in Table 2 of this section. Table 2

Qualifications for Teacher

TABLE 2

Option	Infant and Toddler Age Program	Preschool-Age Program	School-Age Program
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(a) Completion of 20 credits (semester system) or 30 credits (quarter system) of training at a college or university in:	<ul style="list-style-type: none"> • Early childhood education • Child development 	<ul style="list-style-type: none"> • Early childhood education • Child development • Elementary education • Special education 	<ul style="list-style-type: none"> • Child development • Elementary education • Physical education • Recreation • Special education • Early childhood education
OR (b) A one year state or nationally recognized credential:	<ul style="list-style-type: none"> • Related to infant and toddler care 	<ul style="list-style-type: none"> • Related to preschool-age care 	<ul style="list-style-type: none"> • Related to school-age care
OR (c) At least one year of qualifying teaching experience, with at least one year as a teacher, in a Certified Child Care Center or comparable group care program, in the care of:	<ul style="list-style-type: none"> • Infants and/or toddlers 	<ul style="list-style-type: none"> • Preschool-age children 	<ul style="list-style-type: none"> • School-age children
OR (d) Completion of 10 credits (semester system) or 15 credits (quarter system) of training at a college or university in: AND At least six months of qualifying teaching experience in a Certified Child Care Center or comparable group care program, in the care of:	<ul style="list-style-type: none"> • Early childhood education • Child development • Infants and/or toddlers 	<ul style="list-style-type: none"> • Early childhood education • Child development • Elementary education • Special education • Preschool-age children 	<ul style="list-style-type: none"> • Child development • Elementary education • Physical education • Recreation • Special education • Early childhood education • School-age children
OR (f) Documentation of attaining at least step 8 (eight) in the Oregon Registry			

414-300-0110 Teacher Aides

(1) Aide I shall be:

(a) At least 15 years of age; and

(b) Directly supervised, i.e., within sight and sound of, a staff person who meets at least the qualifications of a teacher.

(2) Aide II in infant/toddler/preschool-age programs shall:

- (a) Be at least 18 years of age;
- (b) Have worked at least six months at the center where they are now employed; and
- (c) Have current certification in first aid and CPR. Training must have practical hands-on instruction; therefore, online training is not acceptable.

(3) Aide II in school-age programs shall:

- (a) Be at least 18 years of age;
- (b) Have worked at least four months in the school-age program where they are now employed; and
- (c) Have current certification in first aid and CPR. Training must have practical hands-on instruction; therefore, online training is not acceptable.

(4) Staff at Aide II level may, with the approval of the director, be out of sight and sound of a teacher for brief, necessary events, such as taking a child to the bathroom or bringing a child in for minor medical attention.

(5) An Aide II may not be left alone with a group of children, except as described in OAR 414-300- 0130(2)(a) and 414-300-0350(5)(b).

(6) Staff at Aide II level shall be trained in the policies and procedures appropriate to tasks assigned prior to even brief periods of unsupervised access to children.

414-300-0115

School-Age Multi-Site Programs- Additional Staff

- (1) In a multi-site program, the operator shall develop a written plan which shows:
 - (a) How the administrative functions in section OAR 414-300-0080(2)(a) will be met; and
 - (b) How Head Teacher functions in OAR 414-300-0090(2)(a) and (b) will be met.

- (2) All staff of school-age multi-site programs shall meet qualifications for the position they hold, as specified in OAR 414-300-0080, -0090, -0100 and -0110, unless otherwise specified in this section.
- (3) If the multi-site program does not have a director, the site coordinator and the site director/supervisor shall jointly perform the functions of director.
- (4) A site coordinator shall:
 - (a) Be at least 21 years of age;
 - (b) Have at least one year of training and/or experience in management and supervision of adults;
 - (c) Be authorized, able and available to correct deficiencies; and
 - (d) If acting as a substitute teacher, be teacher qualified.
- (5) A site coordinator shall be at each site on a monthly basis during the hours of operation. The time at each site must include time spent directly observing staff and children.
- (6) A site director/supervisor shall:
 - (a) Be at least 18 years of age;
 - (b) Be at least teacher-qualified;
 - (c) Be authorized, able and available to correct deficiencies; and
 - (d) If the facility is certified for 40 or more children, not have teaching duties unless the number of children on site is less than 40.
- (7) A site director/supervisor shall be on site at least one-half of the hours, calculated on a weekly basis, that the school-age program is in operation.
- (8) If a school-age multi-site program does not have a head teacher at each site, a designated head teacher for the multi-site program shall observe at each site on a monthly basis during the hours of operation.

Supporting information for Preschool Promise Cluster

Table 3		
Head Start Standards 45 CFR 1301-1311 Performance Standards and Other Regulations. 2015		
Staff Qualifications	45 CFR 1306 - § 1306.21 Head Start programs must comply with section 648A of the Head Start Act and any subsequent amendments regarding the qualifications of classroom teachers	<p>Teacher</p> <ul style="list-style-type: none"> • a baccalaureate or advanced degree in early childhood education; or • a baccalaureate or advanced degree and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children. <p>Head Start education coordinators, including those that serve as curriculum specialists</p> <ul style="list-style-type: none"> • a baccalaureate or advanced degree in early childhood education; or • a baccalaureate or advanced degree and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children. <p>Teaching Assistants</p> <ul style="list-style-type: none"> • at least a child development associate credential; • enrolled in a program leading to an associate or baccalaureate degree; or • enrolled in a child development associate credential program to be completed within 2 years.
Group size & ratio		
Health, food service and nutrition	45 CFR 1304 § 1304.23 Child nutrition	

Health and safety inspections	45 CFR 1304 § 1304.22 Child health and safety	
Program Eligibility:	45 CFR 1305 § 1305.4 Age of children and family income eligibility	
Standards and monitoring	Sec. 641A. STANDARDS; MONITORING OF HEAD START AGENCIES AND PROGRAMS [42 U.S.C. 9836A]	

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Parent fees and/or funding (program allotment or slot/child)

Program eligibility

Eligible population

Additional services

Additional requirements

45 CFR 1310.1 Sub Part B Transportation Requirements

Definitions

Goal to be consistent across licensing types, e.g., same definition of infant across types of licensed care.