**Child Care and Education Committee**

**January 21st, 1:00-3:00pm**

**In attendance:**

Abby Bush, Bobbie Weber, Judy Newman, Sue Norton, Tim Rusk, Sabrina Escobedo, Zeenia Junker, Janet Dougherty-Smith

**Meeting goals:**

* Address policy areas for Preschool Promise rule promulgation

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1. Welcome and introductions
2. Review Preschool Promise policy areas identified: Bobbie first outlined three legal mechanisms:
	1. Law and statute that created Preschool Promise and gave direction on characteristics.
	2. Rules that are more specific then law – if in law it doesn’t have to be in the rule though it can be. Rules clarify the intent of the language in the law.
	3. Contracts – once rules are written, the ELD will write contracts with the EL Hubs.

Lisa outlined the identified areas for discussion – see the attached document and discussion of key areas are below:

1. **Minimum and target salaries** – the ELC will outline a methodology for setting the salary and how often it is revisited. If people would like to give input to the ELC, they can offer written or verbal input.
2. **Waiver application** – discussion occurred that waivers should be considered for short term, temporary situations. There was discussion that some standards are outlined in the QRIS and don’t need to be repeated in the Preschool Promise rules.
	1. Suggested consideration: be aware of where the system is when considering waivers to ensure that quality improvement timelines are consistent with state capacity.
	2. Suggested for further discussion: Identify areas that can’t be waived such as equity, # of total hours within the year and maybe include a minimum number of days.
	3. Recommendation: A waiver does not mean that a criteria can’t be met, it is intended to outline how the criteria will be met.
3. **Enrollment/Eligibility** – discussion occurred about how often eligibility should be reviewed and whether enrollment is first come first serve.
	1. Suggested consideration: If a program is required to have a certain level of enrollment, then put this is in contract and not in rule. Additionally, separate out the issue of attendance and enrollment.
4. **Staff qualification –** Discussion occurred that “highly trained” can’t be waived.
	1. Recommendation: At next workgroup meeting, identify principles for the definition of “highly trained.”
5. Timeline and next steps for ELC
	1. January – review CCDF state plan and receive recommendations from CCEC
	2. February – ELC approve CCDF state plan
	3. March – first reading at ELC for Preschool Promise rules
	4. April 28th – ELC adopt rules for Preschool Promise
	5. May – first reading at ELC for Regulated Subsidy Provider rules
	6. June – ELC adopts rules for Regulated Subsidy Provider
	7. Next steps for CCEC – We will convene on February 18th and we will confirm times over email.

Additional dates for the CCEC timeline:

* 1. January 28, 2016 - Report to ELC on CCDF Plan
	2. February 18th – Preschool Promise workgroup will meet
	3. March – report Preschool Promise rule recommendations to the ELC
	4. April/May – Regulated Subsidy provider rule recommendations to the ELC