



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Expand the Parent Advisory Council to include parent voice from each school district.						
Key Metrics This Will Move: Demonstrated meaningful engagement with children and families from all of the communities shared by the Hub.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.A.1	Engage partners in SI Teams to provide referrals to the PAC.	3.31.16	Miriam Corona	Service Integration Teams	United Way funds	
2.A.2	Survey parents at each rural school during conferences or family night.	6.30.16	Miriam R. Grant Corona	School districts	Coordination funds	
2.A.3	Provide translation services at each PAC meeting.	9.30.15	Miriam Corona	CCO Community Engagement Coordinator	Coordination funds	9.28.15 complete
2.A.4	Provide recruitment materials in digital and written form, in English and Spanish.	12.31.15	M. Corona R. Grant	Translation Service	Coordination funds	
Notes/Explanations:						



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Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Partner with McMinnville School District to implement Wellness to Learn in select McMinnville elementary schools.						
Key Metrics This Will Move: Demonstrated meaningful engagement with children and families from all of the communities shared by the Hub.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.A.5	Extend Community Health Worker services to families referred by school personnel.	9.30.15	Jenna Harms	CHW Hub McMinnville SD	CCO funds	9.30.15 Program launched
2.A.6	Ensure that at least one CHW is bilingual/bicultural.	9.30.15	Seamus McCarthy	CCO	CCO funds	9.30.15 3 hired
Notes/Explanations:						



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Objective: Engage the nonprofit sector and faith community in Early Education efforts.						
Key Metrics This Will Move: Demonstrated engagement with culturally-specific community-based organizations as partners in delivery of services to children and families.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3.A.1	Partner with Safe Families to increase respite services to families in crisis. Activities are ongoing and include: outreach to families through the Clothing Closet and Emergency Diaper Bank as well as through A Family Place’s Mothers & Babies program, sharing information through the Early Childhood Resource Team, engaging churches and civil service organizations to raise awareness and recruit volunteers. Host families were trained over the summer, and Kathy Ann Meier continues to provide support to host families and to work with churches that wish to become trained in model implementation.	Ongoing. Financial support provided in June 2016 and June 2017.	Jordan Robinson	Lutheran Community Services/A Family Place Catholic Community Services	Family Stability funds	
3.A.2	Provide ongoing outreach to the		Jordan	LCS	Family Stability funds	



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	community to increase referrals to the Family CORE referral system and Safe Families respite.		Robinson	CCS		
3.A.3	Conduct Intakes, screens and case management via home visits for families who are eligible for respite services.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.4	Connect/refer families to internal and community resources such as parenting classes, Relief Nursery services and other Early Childhood services.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.5	Conduct outreach events to local churches, service clubs and businesses.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.6	Connect interested individuals and organizations with trainings and screenings needed to become safe families for children site.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.7	Provide ongoing support of the safe families for children hosts and placements.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.8	Use the experience of CCS to train LCS staff in the SFFC model.		Jordan Robinson	LCS CCS	Family Stability funds	
3.A.9	Ensure that staff is available 24/7 to help place a family/child in crisis with a Safe Family's for Children.		Jordan Robinson	LCS CCS	Family Stability funds	



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3.A10	Hold an informational meeting and dessert for churches and nonprofits in February 2015 to inform about Hub programs, to provide training on identification and referral to the Family CORE and to share resources, such as parenting classes and Ready for Kindergarten.	2.28.16	Jenn Richter	Home Visitor Network	Coordination funds	
	Meet with Tribal representative(s) in January to discuss shared goals and resources, such as Ready for Kindergarten and the Family CORE.	1.31.16	Jenn Richter	Leslie Riggs, Education Dept. Manager	No additional funds needed	
	Present Ready for Kindergarten information to parents at a Juntos event in Dayton before the end of September 2016.	9.30.16	Jenn Richter	Unidos Bridging Community	Coordination funds	
<u>Notes/Explanations:</u>						



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Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Increase kindergarten readiness services to Yamhill/Carlton, Dayton and Sheridan.						
Key Metrics This Will Move: Program participation data demonstrates increase in services to children and families from identified priority population.						
	Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A.1	Prioritize funding and support for focus and priority schools in Yamhill/Carlton, Dayton and Sheridan.	12.31.15	Jenn Richter	Yamhill/Carlton SD Sheridan SD Dayton SD	KPI	
4.A.2	Explore the possibility of developing preschool programs for teen parents in rural school districts. This will be conducted through discussions with the ELC regarding the Oregon ELD's Preschool Promise opportunity for public preschool expansion into hot spot/targeted communities. Discussion will include identification of populations in need and models to better serve those populations, as well as PP requirements and readiness/willingness of the various community partners to undertake the development of a mixed delivery preschool program. An assessment of Head Start wait list and over income waitlist, community preschool options, and school district preschool enrollment and wait lists will inform the discussion.	6.30.17	Suey Linzmeier	Rural school districts	None needed yet	



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Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Prioritize support services for our neediest populations.						
Key Metrics This Will Move: Program participation data demonstrates increase in services to children and families from identified primary populations.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A.3	Provide ACE screenings to all pregnant women in Maternal Medical Homes.	6.30.16	Lindsey Manfrin	MMHs	No additional cost	
4.A.4	Develop process for sharing ACE results with infant's pediatrician.	6.30.17	Peg Miller	MMHs CAP	No additional cost	
4.A.5	Connect women in MMHs who scored high on the ACE screen to home visiting services, via the Family CORE.	6.30.16	Lindsey Manfrin	MMHs	No additional cost	
4.A.6	Connect women in MMHs who scored high on the ACE screen to Ready for Kindergarten.	6.30.16	Lindsey Manfrin	MMHs School Districts	KPI	
4.A.7	Explore the possibility of developing a program to incentivize mothers to attend key prenatal and all well-child visits, to vaccinate and to get dental care for their children.	6.30.16	Jenn Richter	HOME VISITOR NETWORK PAC	CCO funds	



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4.A.8	Work closely with the Grande Ronde tribe to ensure that persons who qualify for services are receiving them and that options are available to those who prefer to receive services outside the Tribe. We will work with the CTGR Education Department to ensure that written materials re: Family CORE, Ready for Kindergarten, library events, parenting classes, ECE professional development opportunities, and all other applicable Yamhill EL Hub activities and events are provided to the Education Department. We will work with Leslie Riggs and Angie Blackwell to identify persons who have completed requirements for tribal membership.	6.30.16	Suey Linzmeier	Leslie Riggs (Grand Ronde Education Department Manager) Angie Blackwell (Grand Ronde Head Start Director) Head Start of Yamhill County	No additional funds	
4.A.9	Cultivate and/or recruit Mandarin-speaking childcare providers.	6.30.17	Shannon Vandehey	CCR&R Head Start	FCCN FUNDS	
4.A10	Partner with OCDC to provide childcare for migrant families.	6.30.17	Shannon Vandehey	CCR&R OCDC	No additional funds	
4.A11	Explore the possibility of partnering with Chemeketa Community College to provide workforce development to recruit and support Latino bilingual/bicultural early childhood providers.	6.30.17	Jenn Richter	Chemeketa CC CCR&R	FCCN FUNDS	*Shirley will connect with Holly in January 2016 and report back.
4.A12	Meet with Education Coordinator for	12.31.16	Jenn Richter	Eric Hirsch/FCI	No additional funds	



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	Sheridan Federal Correctional Institution to develop a process to identify families of inmates who reside in Yamhill county and to connect them to parenting classes, home visiting services, preschool, and parent transition activities.			Education Coordinator HOME VISITOR NETWORK School Districts		
<u>Notes/Explanation:</u>						



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Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Expand the Maternal Medical Home model in Yamhill County.						
Key Metrics This Will Move: Program participation data demonstrates increase in services to children and families from identified priority population.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A13	Partner with Valley Women’s Health, Women’s Healthcare, and Women’s Healthcare Associates to become Maternal Medical Homes.	1.31.16	Lindsey Manfrin	Valley Women’s Health Women’s Healthcare Women’s Healthcare Assoc.	CCO funds	
4.A14	Provide seed funding for projects related to achieving MMH designation.	1.31.16	Seamus McCarthy	CCO	CCO funds	
4.A15	Create workflows for initiation of behaviorist services within the practice.	1.31.16	Lindsey Manfrin	Valley Women’s Health Women’s Healthcare Women’s Healthcare Assoc.	No additional cost	
4.A16	Create workflows for public health nurse/case manager in practice	1.31.16	Lindsey Manfrin	Valley Women’s Health Women’s Healthcare Women’s Healthcare Assoc.	No additional cost	



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4.A17	Finalize the comprehensive wellbeing assessment and workflows associated with the screen.	1.31.16	Lindsey Manfrin	Valley Women's Health Women's Healthcare Women's Healthcare Assoc.	No additional cost	
4.A18	Establish an increased case rate through the CCO APM committee.	1.31.16	Seamus McCarthy	CCO	CCO funds	
4.A19	Conduct monthly meetings with each clinic.	12.31.16	Lindsey Manfrin	Valley Women's Health Women's Healthcare Women's Healthcare Assoc.	No additional cost	
4.A20	Begin collecting data on the women/infants in our MMHs to provide more targeted care in the coming biennium, including entry to prenatal care, birth weight, gestational age at delivery, NICU transfers, hospital length of stay, and perinatal care costs.	6.30.17	Lindsey Manfrin	CCO Valley Women's Health Women's Healthcare Women's Healthcare Assoc.	No additional cost	
<u>Notes/Explanations:</u>						



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Strategic Plan Goal: The early childhood system is aligned, coordinated and family-centered.						
Objective: Implement a Universal Referral System for all home visiting programs.						
Key Metrics This Will Move: Program participation data demonstrates increase in services to children and families from identified priority population.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A21	Continue conducting family resource management through the Community Engagement Coordinator, including management of newly pregnant list, Family CORE referrals and data collection, and Wellness to Learn referrals.	9.30.15	Jenn Jackson	HOME VISITOR NETWORK* McMinnville SD	CCO funds	9.30.15 Ongoing
4.A22	Continue to utilize the Early Learning Council and the Clinical Advisory Panel to coordinate services, including increased developmental screens and outreach to our most at-risk populations.	6.30.17	Jenn Richter	HSYC Fostering Hope A Family Place OPIP	No additional funds	
4.A23	Engage providers to input and update program information through statewide 211 referral service and encourage use by families.	3.31.16	Miriam Corona	211 SI Teams	No additional funds	



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4.A24	Develop parent surveys designed to assess ease of engagement, including items that assess the appropriateness of methods related to cultural respect. Conduct at Parent Advisory Council meetings and community wellness fairs in the spring of 2016.	6.30.16	Miriam Corona	PAC	Coordination funds	
4.A25	Develop provider surveys to assess ease of engagement, including items that assess the appropriateness of methods related to cultural respect. Conduct at Clinical Advisory Panel Meeting in March 2016.	3.31.16	Jenn Richter	Clinical Advisory Panel	Coordination funds	
<u>Notes/Explanations:</u>						



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<u>Objective:</u> Coordinate services across the community to keep overhead low and to reduce duplication of services.						
<u>Key Metrics This Will Move:</u> Hub demonstrates that their operating administrative overhead is below 15% annually.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
5.A.1	Reduce costly duplication of services by utilizing the Family CORE Coordination funds of Home Visiting programs to identify needs and connect families with supports.	9.30.15	Jenn Richter	ELC HOME VISITOR NETWORK CAP	MIECHV	9.30.15 ongoing
5.A.2	Utilize Yamhill Early Learning Council to review program outcome data quarterly and make recommendation for targeted investment before each biennium (or more often, as needed).	8.31.16	Jenn Richter	ELC	Coordination funds	
<u>Notes/Explanations:</u>						



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Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Partner with school districts and CCR&R to promote School Readiness fundsactivities for families and providers.						
Key Metrics This Will Move: The Hub has demonstrated shared activities among early learning providers, families, and K-3 partners.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1.A.1	Provide one hour of kindergarten transition activity per Head Start student, tailored to the needs of the family. These would include home visits, family visits to the school for a transition meeting and/or training as a group, or individual transition meetings with a school district member/ HSYC teacher/ family on strengths & needs of the child.	6.30.16	Suey Linzmeier	Head Start School Districts	School Readiness	
1.A.2	Offer translation services to families who need them.	6.30.16	Suey Linzmeier	Head Start	Head Start funds	
1.A.3	Utilize social media to outreach to low income and Latino families.	6.30.16	Rachel Grant Suey Linzmeier	Head Start	No additional funds	



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Develop a referral system that provides follow-up and alternative services for children on waiting lists for Early Learning programs.						
Key Metrics This Will Move: Increase the number of children from Early Head Start, Head Start, OPK, Relief Nurseries, Healthy Families Oregon, and/or other waiting lists served by a Hub partner program.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.A.1	Meet with Heidi McGowan in December 2015 to expand the Family CORE by clarifying needs and processes and developing a strategy for following up with referred families.	1.31.16	Lindsey Manfrin	HOME VISITOR NETWORK Heidi McGowan, Healthy Business Systems	MIECHV	
2.A.2	Meet with Heidi McGowan in December 2015 to establish first steps for creating a home visiting multidisciplinary team.	6.30.17	Lindsey Manfrin	HOME VISITOR NETWORK Heidi McGowan, Healthy Business Systems	MIECHV	
2.A.3	Explore avenues for temporary, alternative, family-based programming for children on waiting lists, such as Triple P online.	3.31.16	Jenn Richter	Home Visitor Network Oregon Research Institute	School Readiness funds	
2.A.4	Connect families on Head Start wait list to Ready for Kindergarten programs in each school district.	12.31.16	Jenn Richter	HOME VISITOR NETWORK	KPI	
2.A.5	After data team has expanded	6.30.16	Jenn Richter	CCO	No additional funds	



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	capacity and the new staff person is up to speed, meet with him/her to develop local data system.			Head Start/EHS A Family Place		
<u>Notes/Explanations:</u> 						



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Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Partner with CCR&R to increase number of quality childcare providers (at tier three or above) in Yamhill/Carlton, Dayton and Sheridan.						
Key Metrics This Will Move: Increase in number of 3, 4 and 5-star QRIS providers serving children from “hot spots” and communities of color and an increase in the number of children served in “hot spots” and communities of color.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3.A.1	Partner with CCR&R to provide child care and early learning programs with quality improvement and training supports to teach behavior modification with the goal of instilling self-regulation skills in our children.	9.30.15	Shannon Vandehey	CCR&R	KPI	9.30.15 ongoing
3.A.2	Promote to providers in the Early Childhood Resource Team the importance of QRIS and encourage them to assist in QRIS/Commitment to Quality recruitment activities. This will occur at the quarterly meeting in January 2016.	1.30.16	Shannon Vandehey		No additional funds	
3.A.3	Include information about QRIS opportunities and procedures in February 2015 outreach event to churches and nonprofits. If possible, have Jenna Sanders speak. If not, utilize flyers provided by CCR&R.	3.31.16	Shannon Vandehey	CCR&R Jenna Sanders/ FCCN Coordinator Bertha Camacho, Latino Outreach Coordinator	Coordination funds	



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3.A.4	Partner with CCR&R to ensure culturally and linguistically appropriate professional development is available to assist providers in reaching QRIS tier 3 and above.	9.30.15	Shannon Vandehey	CCR&R	FCCN funds	9.30.15 ongoing
3.A.5	Conduct natural outreach to Latina women in Dayton who are providing unlicensed childcare to inform them off QRIS opportunities. Share Spanish informational flyers, provided by CCR&R.	6.30.16	Miriam Corona	CCR&R	Coordination funds	
3.A.6	Engage in conversation with OCDC and CCR&R in January 2016 to develop a plan to communicate child care options and subsidies available to migrant families.	6.30.16	Shannon Vandehey	OCDC CCR&R	No additional funds	



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Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Increase community awareness of developmental screening, in order to destigmatize it.						
Key Metrics This Will Move: Increase in percent of children who receive a developmental screen before the age of three.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A.1	Develop a flyer in English and Spanish to explain the importance of developmental screening, resources to have the screens done, and available resources if a screen shows any abnormalities. Distribute through child care providers, McMinnville and Newberg public libraries, and other areas with touch points to early childhood.	4.30.16	Jenn Richter	CCR&R McMinnville Library Newberg Library	Coordination funds	
4.A.2	Provide materials in 4.A.1 in Spanish to folks attending ELL and citizenship classes.	3.31.16	Jenn Richter	Head Start LCS	Coordination funds	
4.A.3	Create a social media campaign to help normalize developmental screenings.	6.30.16	Rachel Grant		No additional funds	
4.A.4	Provide a training through OHA on culturally sensitive adaptations of the ASQ.	6.30.17	Jenn Richter		Coordination funds	
4.A.5	Partner with CCR&R to offer at least	12.31.16	Shannon		No additional funds	



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	one training on screenings per year to childcare providers (and/or open trainings already happening to childcare providers and promote through CCR&R).		Vandehey			
<u>Notes/Explanations</u>						



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Strategic Plan Goal: Children are supported to enter school ready to succeed.					
Objective: Increase the number of children who receive positive developmental screens who are connected to services.					
Key Metrics This Will Move: Increase in percent of children who receive a developmental screen before the age of three.					
Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
4.A.6 Partner with Oregon Pediatric Improvement Partnership to develop a method for tracking children who are screened outside a medical clinic and to connect all who receive a positive screen to services, through the steps listed below. <i>These steps will be conducted by Colleen Reuland and her team at OPIP.</i>	9.30.16	Bonnie Corns	Oregon Pediatric Improvement Partnership (OPIP) Oregon Health Authority	OPIP funds	
4.A.7 Engage stakeholders from the CCO, the Early Learning Hub, and community based and primary providers, beginning in January 2016. This will be done by conducting stakeholder interviews and group level meetings, as well as by recruiting and conducting meetings with parent advisors.	8.31.16	Bonnie Corns	OPIP OHA	OPIP funds	



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4.A.8	Develop a triage and referral systems map to identify the best set of services for children identified at-risk and ensure that services are accessed, beginning in February 2016.	8.31.16	Bonnie Corns	OPIP OHA	OPIP funds	
4.A.9	Summarize key learnings to inform and spread innovation in other communities, via interim reports to OHA and ELS leaders, periodic meetings with OHA and ELS leaders, presentations to key stakeholders, a final strategic report, and development of a project website and/or dissemination of information to OHA to post on general website.	9.30.16	Bonnie Corns	OPIP OHA	OPIP funds	
<u>Notes/Explanations</u>						



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Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Partner with Yamhill Carlton Elementary School to develop a system to increase early kindergarten enrollment.						
Key Metrics This Will Move: Increase in percentage of children enrolled in kindergarten before the start of the school year.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
5.A.1	Host a discussion with school partners to establish a common school registration process and to explore the possibility of a common registration date across our community.	2.29.16	Kyra Donovan	All School District principals/ representatives	No additional funds	
5.A.2	Develop community-wide registration information, available in both digital and print form, in English and Spanish.	2.29.16	Rachel Grant	All school district representatives	No additional funds	
5.A.2	Conduct a discussion with the Clinical Advisory Panel in March 2016 to explore the feasibility of integrating school registration materials into five-year-old well-child checks.	3.31.16	Peg Miller	Clinical Advisory Panel	No additional funds	
5.A.3	Meet with YCAP in January 2016 to	3.31.16	Jenn Richter	YCAP	Coordination funds	



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	discuss ways that we might partner, including promotion of early kindergarten registration. Share flyers with them and with soup kitchens by March 2016.			MCM St. Barnabas First Presbyterian		
5.A.4	At the spring Home Visiting Network event (by end of April 2016), inform home visitors of early registration and transition activities. Provide flyers in English and Spanish to help promote these events.	4.31.16	Lindsey Manfrin Suey Linzmeier	HOME VISITOR NETWORK	Coordination funds	
5.A.5	Take early enrollment information flyers to Bailey Nurseries and Monrovia in May 31, 2016. Bring registration forms and assist parents with filling them out, if needed.	5.31.16	Jenn Richter	Bailey Nurseries Monrovia	Coordination funds	
5.A.6	Develop a pilot project to promote early registration in Yamhill Carlton School District. Meet with Principal Lauren Berg to plan steps in January, 2016.	5.31.16	Jenn Richter		Coordination funds	
<u>Notes/Explanations:</u>						
Use Kindergarten Enrollment fairs at local nurseries to expand awareness of early learning services within the Latino population.						



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Objective: Create a countywide system to ensure that children are consistently in school.						
Key Metrics This Will Move: Increase in percentage of children in kindergarten with consistent school attendance by demographic group. /Decrease in disparities in percentage of kindergarten children of color and from low-income families with consistent school attendance.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
SA-1	Engage in discussion with school district partners to assess the current system and convene an implementation team, by the end of April 2016.	4.30.16	Kyra Donovan	All School District principals/representatives	No additional funds	
SA-2	Engage in discussion with the Early Learning Council to develop a plan to increase community awareness of the importance of consistent school attendance.	12.30.16	Kyra Donovan	ELC	No additional funds	
SA-3	Engage in discussion with Parent Advisory Council and other parents to understand barriers to consistent attendance.	09.30.16	Miriam Corona.	PAC	Coordination funds	
Notes/Explanations						

Strategic Plan Goal: Children are supported to enter school ready to succeed.



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<u>Objective:</u> Support the expansion and accessibility of brain building activities in the community.						
<u>Key Metrics This Will Move:</u> Increase in Kindergarten Assessment scores in each domain by demographic group. / Decrease in disparities in Kindergarten Assessment scores for children of color and children from low income families.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
KA1	Promote VROOM throughout the community, to both parents and providers.	8.31.16	Rachel Grant	HOME VISITOR NETWORK CCR&R/FCCN Libraries School Districts News Register (local newspaper) Newberg Graphic (local newspaper)	VROOM	
KA2	Share bus passes and gas vouchers with school representatives to pass on to their Ready! For Kindergarten facilitators to share with families attending Ready! For Kindergarten workshops.	1.31.16	Jenn Richter	School Districts United Way	United Way funds/ Coordination funds	
KA3	Provide preschool programming to families in addiction recovery via an internship to provide preschool programming during AA/NA sessions at McMinnville Cooperative	1.31.16	Jenn Richter	MCM Linfield College	Coordination funds	



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	Ministries.					
KA4	Conduct three Ready! For Kindergarten workshops per year in each school district.	6.30.17	Jenn Richter	All School Districts	KPI	
KA5	Conduct 6 Ready! For Kindergarten workshops per year for child care providers.	6.30.17	Jenn Richter	CCR&R	KPI	
KA6	Explore possibility of compensating volunteer who translated/culturally adapted Ready material and share it out with the rest of the school districts.	1.31.16	Jenn Richter		KPI	
KA7	Work with CCR&R and the FCCN to provide Mind in the Making training for childcare providers.	6.30.16	Shannon Vandehey	CCR&R	FCCN funds	
KA7	Work with CCR&R and the FCCN to provide Ready! for Kindergarten to childcare providers throughout 2015-17.	6.30.17	Shannon Vandehey	CCR&R	KPI	
Notes/Explanations: VROOM launch in January 2016.						

Strategic Plan Goal: Children are supported to enter school ready to succeed.



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Objective: Invest in children who need speech/language services but may not qualify for ESD services.

Key Metrics This Will Move: Increase in Kindergarten Assessment scores in each domain by demographic group. / Decrease in disparities in Kindergarten Assessment scores for children of color and children from low income families.

Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
KA5	Do an assessment to discover current services, need and cost to subcontract with speech therapist(s), before the end of 2016. No activities are plan until at least the next fiscal biennium.	12.31.16	Jenn Richter		No additional funds	

Notes/Explanations



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Invest in early literacy activities for Latino children.						
Key Metrics This Will Move: Increase in Kindergarten Assessment scores in each domain by demographic group. / Decrease in disparities in Kindergarten Assessment scores for children of color and children from low income families.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
KA6	Explore with the PAC how to expand awareness of Spanish-based literacy programming within the community.	5.31.16	Miriam Corona		Coordination funds	
KA7	Partner with Head Start to provide a literacy and language development event and concert with Jose Luis Orozco.	4.30.16	Suey Linzmeier		School Readiness funds	
Notes/Explanations						



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Children are supported to enter school ready to succeed.					
Objective: Increase amount of time parents and caregivers read and talk with their child in order to develop strong attachment, language and literacy skills.					
Key Metrics This Will Move: Increase in percentage of children in third grade who are reading at grade-level by demographic group. /Decrease in disparities in percentage of third grade children of color and from low-income families who are reading at grade level.					
Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
<p>3G1 Encourage local parenting classes to incorporate early literacy information into their curriculum to inform parents about their role in early language and literacy development, including development of first language skills.</p> <p>Work in conjunction with local librarians and our Yamhill EL Council Literacy Committee members on written materials and teachable moment suggestions (in English and Spanish) that focus on language and literacy development for parent educators to include in their training interactions with families, beginning in February, 2016.</p> <p>Distribute previously purchased Reading for All literacy DVDs to trainers to: present at trainings; provide to families within the context of literacy discussion; or inform/educate the trainer. (On-going)</p>	6.30.16	<div style="background-color: #ffc107; padding: 2px;">Jordan</div> <div style="background-color: #17a2b8; padding: 2px; margin: 2px;">Suey Linzmeier</div> <div style="background-color: #ffc107; padding: 2px;">Robinson</div>		Early Literacy – DONE	



Annual Work Plan for Early Learning Hubs:
 Plan Period: January 1, 2016 – December 31, 2016

3G2	Communicate with community colleges and libraries to broadcast opportunities for adult tutoring and classroom programs.	3.31.16	Rachel Grant		No additional funds	
3G3	Provide English as a second language classes and tutoring in local communities with a literacy component for children.	6.30.16	Suey Linzmeier		School Readiness funds	
<u>Notes/Explanations</u>						



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Provide increased opportunities for parent-child literacy activities among at-risk population.						
Key Metrics This Will Move: Increase in percentage of children in third grade who are reading at grade-level by demographic group. /Decrease in disparities in percentage of third grade children of color and from low-income families who are reading at grade level.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3G4	Partner with Sheridan Federal Corrections Institute to place children's books in family visitation areas.	4.30.16	Jenn Richter	FCI	Goodwill Industries	
3G5	Explore the opportunity to partner with Sheridan FCI to conduct a recorded literacy project for local children whose fathers are in the prison or jail.	12.31.16	Jenn Richter	FCI Linfield College	Coordination funds	
3G6	Partner with Linfield intern and Goodwill Industries to provide lending libraries in apartment complexes.	6.30.16	Mindy Larson	Linfield College Goodwill Industries	Goodwill Industries	
3G7	Provide quality, culturally sensitive, and age-appropriate books in Spanish for each of our programs.	6.30.16	Jenn Richter		Coordination funds	
Notes/Explanations						



Annual Work Plan for Early Learning Hubs:
Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Children are supported to enter school ready to succeed.						
Objective: Explore opportunities to provide literacy opportunities after/outside of school to minority and other at-risk students.						
Key Metrics This Will Move: Increase in percentage of children in third grade who are reading at grade-level by demographic group. /Decrease in disparities in percentage of third grade children of color and from low-income families who are reading at grade level.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3G8	Partner with Beleza Salon to provide books to children in Dayton during haircuts.	1.31.16	Jenn Richter	Beleza Salon	Early Literacy (previously purchased)	
3G9	Explore opportunities to partner with school districts to develop literacy mentorships between Latino seniors and early elementary students.	12.31.16	Jenn Richter	School Districts	Coordination funds	
3G10	Partner with SMART and libraries to expand Read & Feed program.	6.30.16	Jenn Richter		Coordination funds	
Notes/Explanations						



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.					
Objective: Recruit an increased number of providers accepting ERDC.					
Key Metrics This Will Move: Increase in percentage of children in Employment Related Day Care (ERDC) in 3, 4 or 5-star QRIS program.					
Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
ER1 Partner with CCR&R to continue expansion of Focused Child Care Networks in rural areas. Monthly small group meetings in Newberg, McMinnville and Sheridan provide opportunities to discuss quality improvement and portfolio development and to increase provider knowledge of community resources and encouraging peer support. Monthly trainings for the full Network cover issues such as Special Needs or Cultural Diversity. Other CCR&R classes are also open to the Network free of charge. Ongoing assistance is provided with registering for classes, determining what classes providers need to get their next steps on ORO, problem solving issues with Licensing or Portfolios, helping them navigate the portfolio review system and reapplication process, coordinating DHS enrollment and navigating billing system, and more.	12.31.16	Shannon Vandehey		FCCN FUNDS	



Annual Work Plan for Early Learning Hubs:
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ER2	Partner with Yamhill CCO Community Engagement Coordinator to provide informational material to rural Latina childcare providers.	12.31.16	Miriam Corona		No additional funds	
<u>Notes/Explanations</u>						



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Partner with Polk County to provide an OPEC Hub to improve Coordination funds in parent education.						
Key Metrics This Will Move: Increase in the number of children and families served by DHS (e.g., through TANF or child welfare) who are receiving early learning, parent education or family support services.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
DH1	Continue conversations with Polk County OPEC Hub regarding partnership possibilities.	11.30.15	Jordan Robinson	Lutheran Community Services Brent DeMoe/Polk County OPEC Hub	No additional funds	
DH2	Hire Parent Education Coordinator to help plan, advertise and implement parenting classes in Yamhill County (contingent on OPEC funding).	6.30.16	Jordan Robinson	Lutheran Community Services Brent DeMoe/Polk County OPEC Hub	OPEC funds	
DH3	Ensure that percentages of providers' cultural composition will closely match the cultural composition of the member population, as is feasible for Yamhill County.	6.30.16	Jordan Robinson	Lutheran Community Services	OPEC funds	
DH4	Create a video that will explain the	12.30.16	Jenn Richter	Home Visiting	MIECHV	



Annual Work Plan for Early Learning Hubs:
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	<p>Family CORE process and partners, which can be shared in ELC, CAP, CAC and PAC meetings, in community engagement forums, and online. Work to begin summer of 2016.</p>			<p>Network</p>		
<p><u>Notes/Explanations</u></p> <p>Oregon Parenting Education Collaborative (OPEC)</p>						



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
<u>Objective:</u> Promote services provided by partner agencies for family health by further promoting A Family Place Relief Nursery and the array of classes offered community-wide to support parents and prevent child abuse or neglect.						
<u>Key Metrics This Will Move:</u> Increase in the number of children and families served by DHS (e.g., through TANF or child welfare) who are receiving early learning, parent education or family support services.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
DH4	Support and promote the Parent Ed Together website.	9.30.15	Rachel Grant	Select Impressions	Coordination funds	9.30.15 ongoing
DH5	Utilize social media to promote upcoming classes and events.	9.30.15	Rachel Grant		CCO funds	9.30.15 ongoing
<u>Notes/Explanations</u>						



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Partner with CCO Health Worker Hub to ensure that foster parents and children in Child Welfare receive developmental and health assessments and are connected to any needed services within 60 days of placement into foster care.						
Key Metrics This Will Move: Increase in the number of children and families served by DHS (e.g., through TANF or child welfare) who are receiving early learning, parent education or family support services.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
DH7	Connect all foster families to Community Health worker	1.31.16	Jenna Harms		CCO funds	
DH8	Explore the opportunity to work with DHS to bring a Systems Navigator to Yamhill County.	1.31.16	Jenn Richter		No additional funds needed until at least 2018	
DH9	Ensure that CHW Hub always contains at least one bilingual/bicultural health worker.	9.30.15	Seamus McCarthy		CCO funds	9.30.15 ongoing
Notes/Explanations: Baseline data will be EHS/HS TANF recipients and AFP child welfare clients.						



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Expand community awareness of the importance of well-child visits.						
Key Metrics This Will Move: Increase in the percentage of children on OHP who make it to 6 or more well-child visit by 15 months of age.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
WC1	Expand community awareness of <i>WellRide*</i> through flyers and information made available to providers via the CAP, ELC, PAC, ECRT and SI Teams.	9.30.15	Bonnie Corns		CCO funds	9.30.15 ongoing
WC2	Distribute travel voucher applications during the March CAP meeting to pediatricians and family doctors to share with OHP clients who bring their infant or toddler to a well-child check.	3.31.16	Jenn Richter	CAP	United Way & Coordination funds Funds	
WC3	Provide travel vouchers in the Newborn Toolkits given to new mothers, to ensure that mothers are able to attend their first well-child check.	3.31.16	Jenn Richter	Birth Centers	United Way & Coordination funds Funds	
WC4	Conduct an awareness campaign to promote an awareness of the importance of well-child checks using written flyers and social media.	6.30.16	Rachel Grant		Coordination funds Funds	
WC5	Participate in Yamhill CCO's plans to initiate a Maternal Medical Home	9.30.15	Lindsey Manfrin		CCO funds	9.30.15 ongoing



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

	Model.					
<p>Notes/Explanations: * <i>WellRide</i> is a CCO project to provide non-emergent medical transportation (NEMT) assistance for medical, mental and behavioral health conditions, addictions and oral health care.</p>						

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Pregnant women are connected to care within the first trimester (or within 42 days of enrolling in Yamhill CCO) with a focus on providing continuity of care beyond birth.						
Key Metrics This Will Move: Increase in percentage of children on OHP who make it to 6 or more well-child visits by 15 months of age.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
WC6	Provide financial support for Provoking Hope to connect isolated expectant mothers who are dealing with addictions to appropriate maternal health supports, via their Responsible Moms program.	9.30.15	Seamus McCarthy	Provoking Hope	CCO funds	9.30.15 Complete



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

WC7	Develop program to provide ACE screenings to pregnant women in Maternal Medical Homes and share the results with child's pediatrician	6.30.17			No additional CCO/Hub funds	
			Lindsey Manfrin			
			Peg Miller			
WC8	Utilize behaviorists and nurse case managers in maternal health homes to identify at-risk mothers prenatally and provide behavioral interventions, home visiting, and targeted referrals.	1.31.16	Lindsey Manfrin		No additional CCO/Hub funds	
WC9	When women do not have contact phones, connect them with the CHW Hub to obtain free cell phones.	1.31.16	Lindsey Manfrin		No additional CCO/Hub funds	

Strategic Plan Goal: Families are healthy, stable and attached.						
<u>Objective:</u> Increase community awareness of the importance of vaccination.						
<u>Key Metrics This Will Move:</u> (provisional) Increase percentage of children that turned 2 during the measurement year that have specific vaccines by their second birthday.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
VA1	Utilize social media to increase awareness of the importance of	6.30.16	Rachel Grant		CCO funds	



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

	vaccines and to dispel fears.					
VA2	Utilize the Home Visitor Network, the soup kitchens, and YCAP to promote an awareness campaign.	12.31.16	Jenn Richter		MIECHV & Coordination funds	
VA3	Explore the possibility of developing an incentive program, coordinated by the Parent Advisory Council.	12.31.16	Jenn Richter	Public Health Early Head Start A Family Place	CCO funds (Transformation funds?)	
<u>Notes/Explanations</u>						

<u>Strategic Plan Goal:</u> Families are healthy, stable and attached.						
<u>Objective:</u> Partner with the Yamhill CCO to make vaccinations available wherever children on Medicaid are assigned.						
<u>Key Metrics This Will Move:</u> (Provisional) Increase percentage of children that turned 2 years old during the measurement year that had specific vaccines by their second birthday.						
Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date	
VA4	Convene the Yamhill CCO's Clinical	1.31.16	Seamus	CAP	No additional CCO/Hub	



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	Advisory Panel to discuss a community standard in making immunizations available to children.		McCarthy		funds	
VA5	In conjunction with the CAP, establish a community standard for childhood vaccination availability.	6.30.16	Seamus McCarthy	CAP	No additional CCO/Hub funds	
<u>Notes/Explanations</u>						



Annual Work Plan for Early Learning Hubs: Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Increase the number of oral health prevention services conducted annually.						
Key Metrics This Will Move: (provisional) Increase percentage of children less than 4 years old on Medicaid who received preventative dental services from a dental provider in the year.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
OH1	In partnership with Oral Health Coalition, conduct a readiness assessment of medical providers to identify and remove barriers to engaging in a First Tooth training.	12.31.16	Jenn Richter	OHC	Coordination funds	
OH2	Share information about Yamhill CCO dental programs through Home Visitor Network, SI Teams, and ECRT.	12.31.16	Jenn Richter	HOME VISITOR NETWORK SI Teams ECRT	No additional CCO/Hub funds	
OH3	Conduct a social media campaign about the importance of preventative dental care for toddlers and preschoolers.	12.31.16	CE VISTA		No additional CCO/Hub funds	
OH4	Partner with the Family Child Care Network, the HOME VISITOR NETWORK, and Parent Educators to increase awareness of the importance of dental screenings and to share dental care resources with parents.	12.31.16	Jenn Richter		Coordination funds	



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OH5	Partner with school districts to share information with parents attending Ready! For Kindergarten about the importance of well child dental checks, as well as information about Yamhill CCO dental programs.	3.31.17	Jenn Richter		Coordination funds	
OH6	Explore the possibility of utilizing Expanded Practice Dental Hygienists to conduct dental well checks in preschools, soup kitchens, and community events, such a Community Connects.	6.30.17	Jenn Richter		CCO funds (?)	
OH7	Partner with Chemeketa Community College to survey providers and provide a training to parents and providers. Offer Oregon Registry Credit to providers.	12.31.16	Shannon Vandehey	Chemeketa CC CCR&R	Coordination funds	
<u>Notes/Explanations</u>						



Annual Work Plan for Early Learning Hubs:

Plan Period: January 1, 2016 – December 31, 2016

Strategic Plan Goal: Families are healthy, stable and attached.						
Objective: Increase community awareness of Adverse Childhood Experiences and their effects on physical and mental health.						
Key Metrics This Will Move: (provisional) Decrease rates of child maltreatment.						
	Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
CM1	Partner with the Maternal Medical Homes to ensure that pregnant women who have a high ACE score are connected with necessary supports and services, prior to delivery.	12.31.16	Lindsey Manfrin		CCO funds	
CM2	Begin discussion with the Clinical Advisory Panel to develop a system to share information between obstetricians and pediatricians.	6.30.17	Peg Miller		No additional CCO/Hub funds	
CM3	Partner with Provoking Hope to provide support groups and community building activities for women in the Responsible Moms program.	3.31.16	Jenn Richter		Family Stability funds	
CM4	Provide funding to Safe Families (which provides respite care to high risk families before they lose their kids to the foster care system) and help to promote this program during church/non-profit education event and on social media.	3.31.16	Jenn Richter		Family Stability funds	



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CM5	Partner with United Way to conduct an ACE awareness campaign.	6.30.16	Jenn Richter		Coordination funds	
<u>Notes/Explanations</u> 						



Annual Work Plan for Early Learning Hubs:

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Glossary of Responsible Persons:

Name	Agency	Title
Bonnie Corns	Yamhill CCO	Project Manager
Miriam Corona	Yamhill CCO	Community Engagement Coordinator
Kyra Donovan	McMinnville School District	Director of Elementary & Federal Programs
Rachel Grant	Yamhill CCO	Community Engagement VISTA
Jenna Harms	Yamhill CCO	Quality Programs Coordinator
Jennifer Jackson	Yamhill CCO	Member Engagement Coordinator
Mindy Larson	Linfield College	Professor
Suey Linzmeier	Head Start of Yamhill County	Executive Director
Lindsey Manfrin	Yamhill County Public Health	Manager/Nursing Supervisor (In Jan. 2016, becoming Operations Manager for HHS.)
Seamus McCarthy	Yamhill CCO	Director of Operations & Integration
Peg Miller	Physician Medical Center	Pediatrician
Jenn Richter	Yamhill CCO	Early Learning Coordinator
Jordan Robinson	Lutheran Community Services	Area Director
Shannon Vandehey	Child Care Resources & Referral	Program Director

Partners in the Home Visiting Network:

Name	Agency	Program	Title
Cynthia Barthuly	Willamette Education Services Division		Program Coordinator
Cara Copeland	Lutheran Community Services	A Family Place Relief Nursery	AFP Director
Ali Highsmith	Provoking Hope	Responsible Moms	Program Coordinator
Shyla Jasper	Newberg School District		Homeless Liaison & Advocate
Suey Linzmeier	Head Start of Yamhill County		Executive Director
Lindsey Manfrin	Yamhill County Public Health		Manager/Nursing Supervisor (see note above)



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List of Acronyms:

ACE	Adverse Childhood Experiences
APM	Alternative Payment Model
ASQ	Ages & Stages Questionnaire
CAC	Community Advisory Council
CAP	Clinical Advisory Panel
CCO	Coordinated Care Organization
CCR&R	Child Care Resources & Referral
CCS	Catholic Community Services
CHW	Community Health Worker
DHS	Department of Human Services
ECRT	Early Childhood Resource Team
EHS	Early Head Start
ELC	Early Learning Council
ELL	English as a Learned Language
Family CORE	Coordinated 0-5 Referral Exchange
FCCN	Focused Child Care Network
FCI	Federal Correctional Institute
HVN	Home Visiting Network
KPI	Kindergarten Partnership & Innovation
LCS	Lutheran Community Services
MIECHV	Maternal Infant Early Childhood Home Visiting
MMH	Maternal Medical Homes



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OCDC	Oregon Child Development Coalition
OHA	Oregon Health Authority
OPEC	Oregon Parenting Education Collaborative
OPIP	Oregon Pediatric Improvement Partnership
ORO	Oregon Registry Online
PAC	Parent Advisory Council
SIT	Service Integration Team
YCAP	Yamhill Community Action Partnership