



Annual Work Plan for Early Learning Hubs:
Plan Period: January 1, 2016 – December 31, 2016

Early Learning Hub Name: The Frontier Early Learning HUB

Strategic Plan Goal One: Services are Coordinated and Effective						
<u>Objective:</u> Actively engage partners to establish shared goals, braid funding, build data systems and integrate professional development.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1-1A	Recruit membership to our Frontier HUB advisory board to represent the 5 required sectors	Nov 1	HUB Staff	DHS, Early Learning, Health Care, Business, & K-12 partners	All 5 sectors are represented on the Advisory Board	Complete
1-1B	Board members will attend at least 80% of scheduled meetings or send a representative in their stead.	Ongoing	HUB staff	AB members	None	In process
1-1 C&D	MOU's will be drafted and signed outlining cooperation amongst sector members and the HUB.	Dec 1	HUB staff	AB members and HUB staff	MOU documents created	In process



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1-1E	The Frontier HUB will collaborate with sector partners to explore options for sharing resources. We will also collaborate with community partners at Early Childhood and EOCCO meetings throughout the region to share funding.	Ongoing	AB members and HUB staff	AB sector members	None needed	Ongoing process to identify resources
<u>Notes/Explanations:</u>						

Strategic Plan Goal One: Services are Coordinated and Effective						
<u>Objective:</u> To demonstrate meaningful engagement with children and families from all of the communities served by the Frontier HUB						
Key Activities	Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date	
1-2A	Adopt the Early Learning	Dec 1	HUB Staff	Frontier HUB	ELD framework	In process



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	<p>Divisions philosophical framework for engaging families. We will carry this philosophy in to the following activities: Parent meetings & classes, engage parents through home visiting programs, parent resource directories and by launching Vroom in our region.</p>			advisory board members		
1-3A	<p>Hub advisory board members will be trained on how to utilize the Oregon Equity Lens toolkit in the decision making process. Ensuring that underserved populations in our region are being served.</p>	Jan 1	HUB staff	Frontier HUB advisory board members	The Oregon Equity Lens toolkit	In process
1-4A	<p>Use Frontier HUB data collected to identify increases in service to priority populations</p>	Quarterly	HUB staff	ELD	Data	In Process



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1-5A	The Frontier Hub will maintain less than 15% administrative costs	Nov 1	Business office & HUB Director	Harney County ESD & the Frontier HUB	Budget	In process
<u>Notes/Explanations:</u>						



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Strategic Plan Goal Two: Children are Ready for Kindergarten

Objective: The Frontier HUB has a system in place ensuring that children are ready for Kindergarten. The Frontier HUB will increase QRIS providers from 2 to 5.

Developmental screenings will increase from 23% to 28%.

We do not have ERDC clients in either county.

Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2-1A	The HUB will collaborate with K-3 partners in the region to create actions to prepare high risk children for success by using KPI grant funds to: exchanging visits between early childhood programs and elementary school teachers; home visits by kindergarten teachers with incoming kindergarten families; promoting a move-up or visitation day for preschools to the elementary school; explore options for developing a summer school session for incoming	10/2015 to 6/2016	HUB staff	K-3 partners & Early Learning providers	MOU's	In process



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	kindergartener's; continue dialog between the Frontier HUB staff and school administrators to coordinate home visiting and transition planning and to discuss the potential summer school options.					
2-2A	The Frontier HUB will monitor waitlists of Early Childhood providers, for the purpose of connecting waitlisted children with openings in other programs. Ensuring all children get an early childhood experience is so desired.	Quarterly	HUB staff	EC partners including Head Start, Private preschool, home visitors and childcare providers.	Data tracking	In process
2-3A	Work with CCR&R's & the Focused Network grant to increase QRIS providers. Focused Network will purchase .25 FTE of each staff person in each county to recruit, support and encourage childcare providers to enroll in QRIS. CCR&R staff will report on numbers of providers enrolled in the system quarterly. They also will do outreach to existing	Quarterly	HUB staff	CCR&R's	State data	In process



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	providers to enroll in QRIS. We will use CCR&R staff to provide trainings to providers and they will train their staff in QRIS.					
2-3B	We will focus on the Frontier HUB region as a whole.	Ongoing	HUB staff	NA	NA	NA
2-4A	The Frontier HUB will use ELD data to track the number of children screened with ASQ. We will work with our medical community and early learning partners to collaborate community screenings in Grant County and these results will be shared with the CCO. In Harney County the Early Childhood Center works with families who have not received well child checkups to make appointments with their PCP where screenings are completed. There is communication between the home visitors and the clinic to identify who needs to be screened.	Ongoing	HUB staff	ELD, CCO's, Medical Clinics, & the Grant County Health Department	Data	Quarterly
2-5A	Continue to work with early	By March	HUB staff	EC & K-3 partners	Data	By Sept 1



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	childhood and early learning partners to ensure children are registered for kindergarten before scheduled kindergarten round-up. We will promote early registration during transition activities and inform parents at home visits and during parent teacher conferences.	1				
<u>Notes/Explanations:</u>						
<u>Strategic Plan Goal Three: Families are Stable and Attached</u>						
<u>Objective:</u> To ensure the Frontier HUB has a well-thought out system for ensuring that families of early learners with in our region are physically, mentally, socially, and emotionally healthy as evidenced by their stability and attachment relationships.						



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Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3-1A	<p>The Frontier Hub will work with childcare & early childhood program providers to increase the number of 3-4-5 star rated programs by coordinating with CCR&R staff. CCR&R staff will meet with providers to help them through the QRIS process. They will give them support and encouragement to move up in star ratings.</p> <p>We currently have no EDRC clients in the Frontier region.</p>	10/2015 to 6/2016	HUB staff	Childcare and early learning program providers enrolled in QRIS	CCR&R staff	In process
3-2A	<p>The Frontier HUB will work with DHS partners to explore ways to increase services to high risk families. We will use existing local meetings such as LICC and Early Childhood as a forum for dialogue. Having a DHS representative on our HUB Advisory Board will be a plus. Within our LICC and EC we will conduct dialogue regarding how</p>	Jan 1 & complete by April 1	HUB staff	DHS staff	State Data	No targets necessary due to unavailable data



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	best to increase early childhood services to families involved with DHS..					
3-3A	<p>Work with CCO's to get data from well child check-ups and collaborate with local community partners to increase this number. We will continue to educate parents on the importance of Well Child checks. We will work to develop a strong collaboration between Early Childhood providers and the CCO.</p> <p>We will support efforts of a community care worker.</p>	Ongoing	HUB staff	CCO's and community partners	Data from CCO's and the Frontier HUB	In process
<u>Notes/Explanations:</u>						